



Sydney

Date Published: 07/05/2024

Closing Date: 17/05/2024

EXPRESSION OF INTEREST NOTICE

Selecting economic operators for tender invitation for a project valued at € 140,000 or more but less than € 221,000 (below the EU threshold). This involves the design and construction of an Italian Pavilion, along with leasing display structures, graphics design and ancillary services for participation in the Fine Food Exhibition in Melbourne.

ITA (Italian Trade Agency) is a governmental organization dedicated to promoting the international presence of Italian businesses, aligning with the strategies of the Italian Ministry of Foreign Affairs and International Cooperation. With its headquarters situated in Rome, ITA extends its reach globally through an extensive network of trade promotion offices connected to Italian embassies and consulates. For more details, please visit our website at <https://www.ice.it/en/>.

The ITA Sydney Office is initiating a negotiated procedure for procuring the design and construction of an Italian Pavilion, including the leasing of display structures and ancillary services. This process is conducted in strict accordance with principles of non-discrimination, equal treatment, fair competition, rotation and transparency. We are commencing this by preliminarily identifying economic operators interested in bidding and who possess the requisite technical and professional qualifications.

This procedure is in accordance with Legislative Decree No. 32 of the Minister of Foreign Affairs and International Cooperation dated 17 January 2024, titled "Regulation containing amendments to Ministerial Decree No. 192 of 2 November 2017 on the selection procedures and execution of contracts to be carried out abroad, following the entry into force of the new Public Contracts Code (Legislative Decree 31 March 2023, n. 36)."

The notice is accessible on the contracting *Traspare* website at the following URL: (<https://ice.traspare.com>) for a duration of 10 days, commencing from the day following its publication.

CONTRACTING AUTHORITY

Italian Trade Agency, located at Level 19, 44 Market Street, Sydney NSW 2000. The person responsible for this procedure is Ms. Simona Bernardini, Italian Trade Commissioner.

ICE – Italian Trade Commission
Trade Promotion Section of the Italian Embassy
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Cod. Fisc. / Part. Iva 12020391004

Certificate N. 38152/19/S
ISO 9001 / UNI EN ISO 9001:2015

Member of CISQ Federation



DESCRIPTION OF SERVICES REQUESTED

The services covered by this tender are as follows:

- a. Design, build and lease of display structures and equipment
- b. Furnishing of ITA and co-exhibitors stands
- c. Artwork, graphic design and printing
- d. Transportation, storage, drayage (inbound and outbound), access to the loading dock and forklift
- e. Insurance
- f. On site set up
- g. Electrical and plumbing hook up and usage
- h. Maintenance during the exhibition
- i. Dismantling of the display after the exhibition
- j. All related labour and material
- k. All the necessary custom duty procedures (if any)
- l. Fast Wi-Fi
- m. Professional photography (3hrs / 100 photos minimum)
- n. Professional video services (40 sec. short video minimum)

The economic operators will provide all services using their resources, organizational structure, and technical equipment, without charging ITA for additional costs.

BUDGET ALLOCATED AND AWARD CRITERION

The estimated amount of the contract will be approximately Au\$ **280,000.00 (172.328,91 Euro** at the official Bank of Italy exchange rate of 6th May 2024).

This amount covers the overall expenditure, including the design and construction of an Italian Pavilion, leasing display structures, providing ancillary services (as described above), and all associated taxes and fees.

The contract will be awarded to the lowest offer, on the condition that the proposal aligns with the specified requirements and technical specifications.

SECURITY DEPOSIT

The awarded company will be required a security deposit, equal to 10% of the contract value, before signing the contract and can be paid in the form of a bank guarantee or insurance policy. Any costs for obtaining the guarantee will be borne by the company. The security deposit will be released and returned to the awarded company after ITA Office

confirms that the company has duly provided the services in accordance with the contract and after issuing a "Certificate of Regular Execution".

EXPRESSION OF INTEREST

To express interest, please reply through the *Traspare* website (<https://ice.traspare.com>) no later than **1:00 p.m.** on the closing date of **17 May 2024**. Include a company profile detailing your experience in the exhibition and fairs industry, as well as your structure to provide the requested services outlined in this Expression of Interest (EOI). The individual overseeing this process will review the company profile.

Expressions of interest received after the deadline will not be considered.

To participate, companies must meet the following requirements:

- 1 Be located in Australia and authorized and licensed to operate in their state of domicile;
- 2 Possess the required qualifications, fully compliant with local laws;
- 3 Be registered on the ITA Supplier Register
(www.ice.it/en/markets/australia/register-suppliers)
- 4 Demonstrate sound economic and financial standing;

This EOI does not imply any commitment on the part of ITA, whether financial or otherwise. ITA reserves the right to accept or reject all or part of the EOI without any obligation to inform the concerned applicant(s) of the reasons.

The expression of interest does not automatically warrant an invitation to tender. This notice serves as a market survey and does not constitute a contractual proposal.

The ITA Sydney Office is prepared to invite a minimum of five candidates to tender. ITA reserves the right to proceed with a number lower than the aforementioned minimum if it is not reached.

The invitation letter, tender information and participation instructions will be dispatched to interested operators by **20th May 2024**, via the *Traspare* website (<https://ice.traspare.com>), after the verification of eligibility requirements.

For any information and technical issues with the platform, please contact the Italian Trade Agency at 02 9299 9954 or at sydney@ice.it

Simona Bernardini
Italian Trade Commissioner