

ANNEX 1

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EXHIBITIONS, FAIRS AND RELATED SERVICES

- Exhibition set up (rental): furniture, equipment, flooring, electrical
- Miscellaneous material for promotional events
- Audiovisual equipment (rental)
- Transport and removal

•	Other:

OFFICE AND GENERAL SUPPLY

- Magazine subscription, newspaper, books
- Stationery products, toner
- Water/Coffee/Tea/Sugar
- Printing

•	Other:

FURNITURE AND ELECTRONIC MACHINERY

- Office furniture
- Office equipment and machinery
- PC and accessories

Other:	 •••••	 	•••••	•••••	

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WORK AND MAINTENANCE

- Cleaning
- Electrical, telephone and network systems
- Security
- Service of office equipment
- Construction

Other:

SERVICES AND CONSULTANCY

- P.R. and Communication
- Telecommunication and data
- Information Technlogy
- Travel
- Insurance and financial
- Administration, Legal
- Architectual and engineering
- Training, Education
- Advertising
- Market research, data-base, survey
- Hostess & Interpreter
- Graphic & Design
- Event organisation
- Protografy
- Translation
- Security
- Courier, Shipping
- Car Rental
- Catering
- Removal, Cleaning
- Storage
- Temporary Employment
- Website and Social Media

•	Other:	

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