

Additional Guidelines for Submitting the Official ICE/ITA Supplier Form

After registering your personal information and creating an account on Traspare as outlined in the guidelines (attached in the email: Note Operative – Iscrizione Fornitore, English version starting from P.7), please follow the procedures listed below.

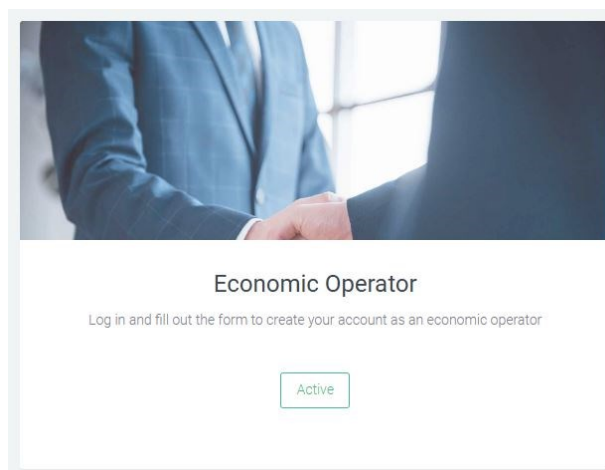
1. Upon registering your personal information on the website, you will receive a message similar to the following.



2. You will receive an email confirmation containing a link to activate your Traspare account. Please click on the link to complete the activation process.



3. Once you have clicked the link, you will be prompted to log in again. After logging in, you can select this menu option.



4. Please fill in the required information as shown in the picture below.

Economic Operator data

TYPE OF REGISTRATION*	<input type="text" value="Company"/>
ORGANISATION NAME	<input type="text" value="Organisation Name"/>
BASED IN ITALY?	<input type="checkbox"/>
IN POSSESSION OF VAT IDENTIFICATION OR EQUIVALENT?	<input checked="" type="checkbox"/>
VAT IDENTIFICATION NUMBER OR EQUIVALENT*	<input type="text" value="VAT identification number"/>
TAX CODE, SOCIAL SECURITY NUMBER OR EQUIVALENT*	<input type="text" value="COMPANY TAX CODE"/>
REGISTERED ELECTRONIC MAIL (REM)*	<input type="text"/>
EMAIL ADDRESS*	<input type="text"/>

Consent to data processing

5. Once you have completed the process, you will receive an email at your Registered Electronic Mail (REM) address containing a link to verify your account and confirm your registration on the portal as an economic operator. After verification, the process will be complete.

We sincerely thank you for taking the time to complete this process.

Your effort is greatly appreciated.