

**REQUIREMENTS FOR DIRECT NEGOTIATION UNDER THE EUROPEAN UNION
THRESHOLD OF EURO 40,000.00**

Vendor must enter all information operator (unless differently stated)

**PART I
PROCUREMENT PROCEDURE AND BUYER INFORMATION**

Buyer	Answer:
Name:	ITA - Italian Trade Agency, 1900 Avenue of the Stars, Suite 350, Los Angeles, 90067, CA
Title or short procurement description:	“Website Design and Marketing communication services for the Audiovisual sectors” - for the Italian Trade Agency (ITA) - Los Angeles Office
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PART II: VENDOR INFORMATION

A. Identification data of the economic operator	Answer:
Name:	[.....]
Tax ID	[.....]
Mailing Address:	[.....]
Contact Person:	[.....]
Telephone Number:	[.....]
E-mail:	[.....]
(website) (if any):	[.....]

B. Vendor Agent:	Answer:
Full name:	[.....]
Place and Date of Birth:	[.....]
Working position/ Title:	[.....]
Mailing Address:	[.....]
Telephone Number:	[.....]
E-mail:	[.....]
If necessary, provide details on representation (form, limits, purpose):	[.....]

STATEMENT ON INDIVIDUALS DATA PROTECTION
As per Regulation (EU) 2016/679, art. 13

The processing of personal data is based on the principles of lawfulness, fairness and transparency to protect the fundamental rights and freedoms of individuals. To this end, the following information is provided:

1. The data holder is ICE – Italian Trade Agency (hereinafter only ICE) which operates through the Office of Los Angeles, Av. of The Stars, 1900, Los Angeles, CA, 90067 - email: losangeles@ice.it, tel. (0323) 879-0950
2. ICE appointed an individual responsible for the protection of personal data that, for customer purposes, can be contacted at the following addresses: ICE – Italian Trade Agency - Via Liszt, 21 - 00144 Rome; e-mail: privacy@ice.it.
3. Personal data are necessary for the vendor selection and awarding process.
4. The transfer of data is mandatory under Italian law and any refusal to provide the requested data will result in exclusion from the selection procedure or the awarding.
5. Data management will be carried out manually or electronically by internal personnel.
6. The data will be transferred to internal and external auditing bodies of ICE. By signing this document, vendor provides consent to the transfer of the aforementioned data also to the competent local authorities for their verification and for the publication of the essential elements of the contract stipulated on the buyer's website in accordance under Italian law on the transparency of Italian public contracts.
7. Data shall be kept for a minimum period of 5 years from the moment when the contractual relationship ends due to completion of performance or for any other reason, including termination due to non-compliance. This term may be suspended in the event of a lawsuit.
8. Each vendor may obtain access to its data and apply for amendments. In these cases, vendor must submit a request to the addresses indicated in section 1, sharing such application with ICE data protection manager at the addresses indicated in section 2.
9. If you believe your rights have been violated, you can file a complaint with ICE Data Protection Officer. Alternatively, you can contact the Guarantor for the Protection of Personal Data (Piazza di Monte Citorio 121, 00186 Rome, phone 0039 06 696771 (switchboard), e-mail: garante@gpdp.it, pec: protocollo@pec.gpdp.it) or to the judicial authority.

[Date]

Signature of the interested party for acknowledgment and acceptance

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