

May 24, 2019/[CIG: 7920578BBA]

## **MARKET SURVEY NOTICE**

**Telephone and Internet Services for 36 months (expected dates: Aug. 1, 2019 to Jul 31, 2022)**

**Selection of Telecommunications companies to be invited to a bid for amounts below the European Union community threshold, to be carried out pursuant to Italy's art. 36, paragraph 2, lett. b) of Legislative Decree 50/2016, and subsequent amendments, as well as MAECI Decree Nr. 192 11/2/2017.**

Pursuant to art. 36, paragraph 2, lett. b) of Legislative Decree 50/2016 and subsequent amendments, in conjunction with Guidelines n. 4, issued by the ANAC in implementation of Legislative Decree 18 April 2016, n. 50, containing "Procedures for the awarding of public contracts for amounts below the thresholds of Community relevance, market surveys and training and management of lists of economic operators" (Resolution No. 1097 of 26 October 2016), and as regards D.Lgs. 19 April 2017, n.56, the Italian Trade Agency - New York office (hereinafter referred to as "ITA") intends to initiate a negotiated procedure for the acquisition of the services in question, proceeding with the preliminary identification of **Telecommunications companies** interested in participating in the procedure that are in possession of the general requirements and professional competence, as per articles 80 and 83 of Legislative Decree 50/2016.

## **CONTENTS OF THE SERVICE**

- Local/LD/International phone service with PRI (unlimited local / 5000 minutes per mo LD)
- 5 POTS lines to provide connectivity to alarm monitoring services
- 120 DID numbers
- 50 MB or 100 MB Internet Access
- Managed Router
- 24/7/365 Customer service

N.B. Internet access can be either an integrated solution with the voice or as two separate circuits

## **VALUE AND DURATION OF THE CONTRACT**

This notice will be published on the website of this contracting authority for a period of **15 days starting from the day following the date of publication.**

The duration of the service will be **36 months** from the signing of the contract, verified the participation requirements through the bid procedure.

The expected contract amount is **\$105,000.00** for the listed service (inclusive of all costs taxes fees and International LD)

## **PRESENTATION OF APPLICATIONS FOR PARTICIPATION**

Firms interested in participating to the bid procedure with their own professional candidate, shall fill the **Application for Participation (see attachment no. 1)** which **shall be delivered - under penalty of exclusion - in a sealed envelope** to the New York ITA, 33 East 67 Street, New York, NY 10065, **within 15 days from the publishing date.**

**The envelopes must bear the following wording: DO NOT OPEN – This envelope contains Application for Participation to "TELECOMMUNICATIONS SERVICES ” to be invited to a bid for amounts below the European Union community threshold, to be carried out pursuant to Italy’s art. 36, paragraph 2, lett. b) of Legislative Decree 50/2016 and subsequent amendments.”**

**The envelope must also contain an indication of the sender's name (complete with address and telephone number) and the email address to receive any communications from.**

**Applications for participation received after the above deadline will not be considered.** The delivery of the envelope remains at the sole risk of the sender, not assuming the ITA any responsibility where it did not arrive within the terms or was not intact.

**VERY IMPORTANT NOTICE!**

**The request for participation does not lead to the Administration any specific obligation regarding the continuation of the negotiation.**

Firms interested in participating should also enclose the following documents

- **IRS Form W-9;**
- **enclosed declaration (see attachment no. 2) duly completed, dated and signed by the legal representative or its delegate with power of representation accompanied by a valid photocopy of the ID, in compliance with:**
- **General requirements (pursuant to Article 80 of Legislative Decree 50/2016);**
- **Requirements for professional competence in the sector of reference for the service requested (pursuant to Article 83, paragraph 1, letter a) of Legislative Decree No. 50/2016);**
- **Technical and professional skills (pursuant to Article 83, paragraph 1, letter c) of Legislative Decree 50/2016).**

In implementation of the principles of transparency, publicity, impartiality pursuant to art. 4 of Legislative Decree 50/2016, amended by Legislative Decree 56/2017, the ITA will proceed to invite to the tender procedure a number not less than five operators, where they exist. If the minimum number of candidates that meet the selection criteria is not reached, we will proceed, pursuant to art. 91, c. 2 of Legislative Decree 50/2016 and subsequent amendments, also in case of candidates lower in number than the above-mentioned minimum.

The procedure for the realization of the service in question will be awarded with the criterion of the lowest price offered pursuant to art. 95, c. 4 of Legislative Decree 50/2016 and subsequent amendments. The candidates will be evaluated according to their consolidated professional experience and specialization on the subjects related to the contents of the requested services. The detailed procedures for evaluating offers will be indicated in the letter of invitation.

The letter of invitation and the documents necessary for the participation to the bid will be sent to the address indicated in the application form.

The data provided by the applicants will be processed in accordance with Legislative Decree 196/2003 and EU regulations 679/2016 exclusively for the purposes connected with the completion of the procedure in question.

The Office in charge of the selection procedure is ITA New York Office (email: [newyork@ice.it](mailto:newyork@ice.it)).

The Responsible of the Procedure is Maurizio Forte, Italian Trade Commissioner in New York.

Signed in original by  
Maurizio Forte  
Italian Trade Commissioner in New York  
Executive Director for the USA

**Attachment no. 1**

*To be used on the applicant's letterhead*

Italian Trade Agency  
New York Office  
33 East 67th Street  
New York City, NY 10065  
E-mail: [newyork@ice.it](mailto:newyork@ice.it)

**Application for Participation to the Bid for Telecommunications service 2019-2022 [CIG: 7920578BBA]**

I \_\_\_\_\_ as legal representative of the agency / firm  
\_\_\_\_\_ with headquarters in \_\_\_\_\_ (Official  
Registered Address), \_\_\_\_\_ (City), \_\_\_\_\_ (State), \_\_\_\_\_ (Zip Code) \_\_\_\_\_, TAX ID no.  
\_\_\_\_\_ Telephone no.  
\_\_\_\_\_ E-mail \_\_\_\_\_

**I express**

As a bidding entity, the interest in being invited to the captioned bid procedure, being aware of any responsibility under existing laws and regulations.

**I acknowledge**

All terms and conditions as mentioned in the Market Survey Notice published by the Italian Trade Agency in New York on its webpage on May 24 2019.

**I declare**

That my firm in possession of all mandatory requirements as stated under section 2 of the mentioned Market Survey Notice, listed under points no. 1 to 11.

To accept that all bid procedure related communications will be sent to the following email address:  
\_\_\_\_\_;

All collected data will be treated according to the existing laws.

Place and date

\_\_/\_\_/\_\_\_\_

SIGNATURE

\_\_\_\_\_

n.b.: please attach also to the present declaration a copy of a valid ID document

**Attachment no. 2**

ITALIAN TRADE AGENCY (ITA)- NEW YORK OFFICE  
CERTIFICATE OF GOOD STANDING FOR VENDORS REGISTERED  
AND AWARDED A CONTRACT WITH ITA

The undersigned \_\_\_\_\_, with office at \_\_\_\_\_, City \_\_\_\_\_, ZIP \_\_\_\_\_, Tel. \_\_\_\_\_, e-mail \_\_\_\_\_, (hereinafter the “Company”), under penalty of perjury under the Law of the United States and the Italian Law (Legislative Decree 50/2016 and its subsequent amendments and Ministerial Decree no. 192 of 2 November 2017;) DECLARES THAT:

- It has applied and obtained registration with ITA vendors’ database;
- It has participated to a bid and has been awarded a contract for providing goods and/or performing services (or is currently providing goods/services) – (if applicable);
- It possesses the license, permit and/or authorization in good standing and they have not been revoked and/or suspended. In this respect, it attaches the following documents:

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- It possesses insurance coverage (general liability coverage, worker compensation and that required by the law), and named ITA as an additional insured. Since the award and contract inception, it never lost proper insurance coverage and never revoked ITA as an additional insured;
  - It has never been condemned in any court of law and is not aware of any criminal federal or state investigation against it even for tax purposes, nor is aware of any ongoing investigation after the contract award. Company never had a complaint filed by any enforcement agency (or tax authority) and have not engaged in any conduct that would give rise to sanctions and/or conviction under international, federal, state or local laws;
  - It is in compliance with all laws, statutes, and regulations applicable to the services/goods provided hereunder and it is not in bankruptcy or similar proceedings;
  - It possesses the skills and experience to provide the service/goods to ITA.
  - Its N.A.I.C.S. (North American Industry Classification System) Number is: \_\_\_\_\_
- For more info: <https://www.census.gov/eos/www/naics/index.html>

**Company agrees to comply with the requirements stated in Legislative Decree 50/2016 and Ministerial Decree no. 192 of 2 November 2017;**

By signing this statement, it shall communicate any relevant change in its status to ICE and hereby provides irrevocable consent to authorize ITA to a background check, to verify all information provided from the authorities that issued the documents the Company submitted and/or with the support of third-party providers.

Company shall indemnify ITA, its members, managers, directors, officers, employees, agents and insurers and hold each of them harmless from any and all suits, claims, demands, liabilities, damages, and expenses arising out, and/or in any way connected to a violation of US law and/or Italian law indicated above and caused by Company.

Company furthermore declares that all the information provided, and the accompanying documents are true and correct to the best of its knowledge and belief.

Date \_\_\_\_\_ Company name \_\_\_\_\_

Print name and position \_\_\_\_\_

e-mail \_\_\_\_\_ tel \_\_\_\_\_

Authorized Signature \_\_\_\_\_