ITALIAN TRADE AGENCY

Los Angeles Office

October 30th, 2026
Prot. No. 0135110/26
RUP: Giosafat Rigano' (CdC:3CB2)
CIG: BD99FC4F4E
COAN:U23EC039Q1; COGE 650902004

EXPRESSION OF INTEREST NOTICE

RE: LEASING OF DISPLAY STRUCTURES - FURNITURE AND OTHER RELATED SERVICES
ITALIAN PAVILION AT CES 2027, VENETIAN EXPO (FORMERLY SANDS EXPO)
6-9 JANUARY 2027 – LAS VEGAS (NV)

The Italian Trade Agency (ITA)- Los Angeles Office, invites interested companies to submit an expression of Interest for **"LEASING OF DISPLAY STRUCTURES - FURNITURE AND OTHER RELATED SERVICES ITALIAN PAVILION AT CES 2027, VENETIAN EXPO (FORMERLY SANDS EXPO) 6-9 JANUARY 2027 – LAS VEGAS (NV)" -** *to be considered for participation in a negotiated procedure without prior publication of a contract notice, pursuant to Article 7, paragraph 2(b), of Ministerial Decree No. 192/2017, as amended by Ministerial Decree No. 32/2024.*

The Italian Trade Agency (ITA) will organize the Italian Pavilion at **CES 2027, taking place January 6–9, 2027, at the Venetian Expo (formerly Sands Expo), Level 1, Hall G (Eureka Park), Las Vegas, NV.**

The Italian Pavilion will cover a total exhibition area of **9,260 sq. ft.**, across three booths: **Booth 61001 (18' × 60'), Booth 61201 (60' × 78'), and Booth 62000 (50' × 70').**

ITA is therefore seeking a contractor to provide display structures, furniture, and related services for the Italian Pavilion. This Expression of Interest is open to all companies that meet the eligibility requirements outlined in Section 5 below.

The estimated maximum budget for the contract is EUR 215,000.00, equal to USD 240,198.00 (at the official exchange rate of $/Euro 1.1172, published on October 30th 2026, by Banca d'Italia) **to be considered valid, quotations must be equal or inferior to the total available budget).**
The contract will be awarded to the **lowest price**, if all conditions are met.
Your Expression of Interest should be received by ITA through the platform Traspare (https://ice.traspare.com).
If you have any questions, please contact our office via email at losangeles@ice.it.

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1. BACKGROUND

ITA - Italian Trade Agency is the Governmental agency that supports the business development of Italian companies abroad and promotes the attraction of foreign investment in Italy. ITA is headquartered in Rome and operates with a network of offices worldwide linked to Italian Embassies and Consulates and works closely with local authorities and businesses. In the US, ITA is present in the following cities: New York, Chicago, Los Angeles, Houston and Miami.

For more information on the Italian Trade Agency and its presence in Italy and the world, please visit our website https://www.ice.it/en/(Italian/English).

2. AWARDING ENTITY

The Italian Trade Agency ("ITA") – Los Angeles Office, 12424 Wilshire Blvd., Suite 1400, 90025, Los Angeles, CALIFORNIA, USA Website: https://www.ice.it/en/markets/usa/los-angeles E-mail: losangeles@ice.it, Tel (323) 879.0950- Fax (310) 203.8335.

The ITA Los Angeles Chief Procurement Officer (CPO)/ *Responsabile Unico del Progetto* (the acronym is RUP in Italian) is Giosafat Rigano', the ITA Los Angeles Trade Commissioner.

3. DESCRIPTION OF SERVICES REQUESTED

Leasing of display structures-furniture and other related services for the Italian Pavilion at CES 2027 are the following:

- Design and leasing of display project;
- On-site supply and set up of all display, furnishing and decorating structures.
- All transportation, costs (inbound and outbound), insurance;
- All the necessary customs clearance procedures;
- Electrical hookup and usage;
- Maintenance during the show;
- Dismantling of the display after the show;
- All other related labor and material.
- Wi-Fi services (for each company and ITA Area and Arena)
- Drayage fees

4. ESTIMATED BUDGET

The overall estimated budget, all included, is **USD 240,198.00 (two hundred forty thousand one hundred ninety-eight US dollars)**, equal to **Euro 215.000,00** (at the official exchange rate of $/Euro 1.1172, published on October 30th 2026, by Banca d'Italia).

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5. REQUIREMENTS FOR PARTICIPATION

To participate in this Expression of Interest, the Company shall meet the following eligibility requirements, referred to in art. 9 of the Ministerial *Decree 32/2024:*

a) it shall be eligible and possess all the necessary qualifications, in full compliance with local laws;

b) it shall be located, authorized, and licensed to do business in the United States;

c) It shall be of sound economic and financial status.

The awarding of the contract will be subject to the verification of these general requirements. The possession of general requirements must be maintained for the duration of the contract.

IMPORTANT: Failure to meet even one of the above participation requirements will determine the exclusion from the procedure.

6. SUBMISSION PROCEDURE

Under penalty of exclusion, your Company is required to:

- Register with our supplier registry on **TRASPARE platform: https://ice.traspare.com/suppliers** (see more details at the following link Business Vendor Registration: https://www.ice.it/en/markets/usa/los-angeles/vendors-registration-procedure-vrp).
- Upload ANNEX 1 on TRASPARE digitally signed as per instructions in Annex 1.
- Upload Form A the expression of interest on TRASPARE digitally signed as instructions in Annex 1. No expression of interest shall be accepted after the deadline.
- Upload Form 3C Privacy for Tenders on TRASPARE digitally signed as instructions in Annex 1.
- Send through TRASPARE the expression of interest/selection of economic operators **by 14 November 2026, at 12:00 pm, (PST)**.

7. **AWARD CRITERIA AND EVALUATION PROCESS**

Following the Expression of Interest phase, selected eligible vendors will be invited to submit their bids through a separate Invitation for Bid (IFB), which will include the technical specifications and relevant annexes.

The contract will be awarded to the vendor offering the lowest total price for the requested services, provided that all technical and contractual requirements are met, pursuant to Article 11 of Ministerial Decree No. 192/2017, as amended by Ministerial Decree No. 32/2024.

Non-compliant bids will not be evaluated.

Before awarding the contract, the Contracting Authority will assess the fairness of the offers pursuant to Article 13, paragraph 1(a), of Ministerial Decree No. 192/2017, as amended by Ministerial Decree No. 32/2024.

This is without prejudice to the right of the Contracting Authority to verify the fairness of any other offer that, based on specific elements, appears abnormally low, pursuant to Article 13, paragraph 2, of the same Decree.

ITA – Los Angeles Office has the authority to award the contract even if only one bid has been submitted, provided it is deemed valid and worth accepting. Moreover, ITA has the authority **not to award** the contract, if it deems it appropriate to exercise the right of self-protection and if ITA finds that the bids received do not comply with the technical and financial contents set forth herein.

8. SUBCONTRACTS OR TRANSFER OF SERVICES

The Contractor shall not transfer the contract or subcontract the entirety of the services. Subcontracting of specific services is permitted, subject to prior written approval by ITA, provided that the Contractor remains fully responsible for the performance of all contractual obligations, including any services performed by subcontractors.

9. TERMS OF PAYMENT

The Italian Trade Agency will issue payment per the following schedule:

- 20% of the total amount upon signing the contract and presentation of an original invoice;
- 80% balance after the conclusion of the trade exhibition and upon presentation of an original invoice, after a successful final inspection of all work and supplies and on receipt of confirmation from the exhibition organizers attesting the removal was completed on time without causing any damage, and the area was returned to pre-exhibition conditions.

Please note: prior to the payment of the final invoice, a "Certificate of Regular Execution" will be issued by ITA, to certify that the service was fully completed in accordance with the terms agreed.

The total exhibition area of 9,260 sq. ft. will remain unchanged. ITA reserves the right to request minor adjustments to the layout, provided that such adjustments do not result in additional costs.

10. SECURITY DEPOSIT

The winner of the contract must submit a performance surety bond or a non-transferable cashier's check that amounts to 5% of the contract value before signing the agreement. The expenses to obtain the performance surety bond shall be the responsibility of the contractor.

The performance surety bond or a non-transferable cashier's check, whichever you choose, must be issued in favor of: **Italian Trade Agency, Los Angeles Office, 12424 Wilshire Blvd., Suite 1400, Los Angeles, CA, 90025.**

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Submitting a security deposit is mandatory.

The security bond shall be returned after conclusion of the contractual obligations and after ITA Office confirmation that the company has duly provided the services in accordance to the contract.

11. SIGNING OF THE CONTRACT

The signing of the contract will take place after the official notification and after receiving the requested security deposit (see point 10) within the maximum time limit of 10 days.

12. COMPETENT JURISDICTION

In case of dispute between the Italian Trade Commission and the Appointed Contractor, the Court of Law of California will be the competent jurisdiction.

13. PAYMENT OF THE CONTRIBUTION TO ANAC

Pursuant to art. 1 of the ANAC Resolution no. 524 of 22 December 2025, when the contracting Authority is operating abroad; the contracting Authority and the economic operators are exempt from paying the contribution.

14. RULES OF CONDUCT OF THE AGENCY

In the execution of the contract, the Provider undertakes to fully respect the Code of Conduct approved by resolution of the Board of Directors no. 619/23 of 01/27/2023. The Code of Conduct is available on the website https://www.ice.it/it at the section "Amministrazione Trasparente" (Transparent Administration) — "Disposizioni generali" (General provisions) — "Atti generali" (Acts of general application) "Code of Conduct".

For any breach of obligations under the code, if the same is considered serious, ITA will have the option to terminate the contract.

By signing you agree to the terms outlined in this document and, to the best of your knowledge, affirm that you have not retained or engaged professionally anyone who has ceased his or her employment with the Italian Trade Agency within the last three years and whom had occupied a management role in said organization or had been delegated management powers to execute contracts or other commercial transactions on behalf of the said organization.

15. REFERRAL RULES

For all other terms and conditions not regulated herein, please refer to the provisions of Ministerial Decree 192/2017; the civil law governing the conclusion of the contract and the execution phase shall be determined in accordance with the applicable rules of private international law.

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16. PRIVACY

The awarded Company is invited to read the Information on the processing of personal data pursuant to Regulation (EU) 2016/679 ("GDPR"), available on the institutional website of ICE Agenzia at https://www.ice.it/it/privacy.

Access to tender documents is governed by Law no. 241 of August 7, 1990.

The only subject in charge of the proceeding [Chief Procurement Officer (CPO)/Responsabile Unico del Progetto (RUP)] is **Mr. Giosafat Rigano' — Italian Trade Agency – Los Angeles, Italian Trade Commissioner.**

ITA is an instrumentality of the Government of the Republic of Italy. The interpretation of all of the foregoing terms and conditions shall be made by ITA in its sole discretion. Such interpretation shall be final and binding upon all contractors.

Notwithstanding the above, please note that ITA, as a foreign governmental entity with full diplomatic and immunity status, maintains power to irrevocably withdraw the present invitation to contract and/or therefore annul the awarding procedure for any reason and at any point in time without incurring in any liability under any circumstances.

In submitting an offer to the current contract, you understand and expressly agree to waive any claim, legal action, and/or remedy based in law or equity that you may have at the time ITA decides or is forced to withdraw and therefore annul the awarding procedure.

17. WHISTLEBLOWING

The Italian Trade Agency, in compliance with applicable legislation, is committed to taking all reasonable steps to protect whistleblowers who report or disclose information on breaches of the law observed in the context of their work-related activities. The reports, which are kept fully confidential, are managed through an IT application available on the Homepage of the Italian Trade Agency – ICE website - Whistleblowing section.

18. CONTACT REFERENCE

If you have any questions regarding the contract documents, please submit your questions through the TRASPARE platform.

We look forward to receiving your proposal.

Sincerely,

Giosafat Rigano'

Trade Commissioner

Italian Trade Agency

Los Angeles Office

Firmato digitalmente da: Giosafat Rigano'
Organizzazione: ICE-AGENZIA/12020391004
Data: 30/10/2026 11:34:08