**Invitation to register on the Italian Trade Agency – Riyadh Office Suppliers’ Database**

The Italian Trade Agency – Riyadh Office, invites Suppliers to register themselves into Suppliers ‘Database, for participating in all the future tenders issued by us through E-Procurement.

The registration criteria allow vendors to select the level of business activity they wish to participate in that best matches their capacities, business scope and commercial strategy.

Italian Trade Agency – Riyadh Office reserves the right to deal only with suppliers that have been registered and accredited on our database. Duly registered suppliers are allocated a reference number (HB number) which they shall always quote when they make proposals or queries with ITA Riyadh. Non-registered suppliers will not be considered and / or compensated for the services rendered or goods that have been supplied to ITA Riyadh.

The Vendor Registration forms is attached to this e-mail.

Completed vendor forms must be delivered at Italian Trade Agency at follow mail address: [riyad@ice.it](mailto:riyad@ice.it)

Only submissions that comply with all the requirements and submitted will be listed on our database.

Thank you

Italian Trade Agency

The Commissioner

Filippo Covino