

Beirut Office for Cyprus, Lebanon and Syria

Beirut, 28/01/2026

Prot. 0011135/26

C.di.C. : 4HD1
CO.GE. : 653102010
CO.AN. : S260W00000

Request of Quotation: Insurance Policy Italian Trade Commission (ICE) Office from February 9th till December 31st, 2026.

The Italian Trade Commission ICE/ITA requests a quotation for a property insurance: fire, burglary and public liability, covering their office premises, equipment and furniture including but not limited to the following coverage:

| | |
|--|--|
| Full address of the office to be insured | 159.00 sqm rented office Owned by the Italian Government Italian Trade Commission Italian Embassy building - 1st floor, n.113 Presidential Palace Street Baabda 2902 2633 - Lebanon |
| Building conditions | Good |
| Trade or business | Embassy |
| Contract coverage | From February 9th till January 31st,2026 |

| | |
|---|---|
| <u>Fire Insurance</u> | |
| Reconstruction value of the premises to be insured | USD 160,000.00 |
| Total value of the contents to be insured: office furniture and equipment | USD 60,000.00 replacement value with new equivalent equipment |
| Decoration cost | USD 10,000.00 |
| Particulars of Risk to be insured | Office |



ITALIAN TRADE AGENCY

| | |
|--|---|
| Fire, Lightning, Explosion, Impact & Aircraft, Smoke and Deletion of Electrical Clause | requested |
| Earthquake, Storm, Tempest & Flood | requested |
| Neighbors Recourse | USD 500,000.00 / per sinister |
| Loss of Rent | Up to USD 10,000.00 |
| Debris Removal | Up to USD 10,000.00 |
| Architects & Surveyors Fees | Up to USD 15,000.00 |
| Plate Glass. | Up to USD 10,000.00 |
| Strikes, Riots and Civil Commotion separate coverage | Up to USD 100,000.00 |
| General Third-Party Liability Bodily Injuries | minimum of USD 50,000.00 per sinister per claim |
| Water Damages and search for Origin of Water damage. - | Up to USD 10,000.00 |
| Cash in safe with no precious objects | USD 1,500.00 |

| | |
|---------------------------------------|--|
| <u>Burglary</u> | |
| Cash in safe with no precious objects | USD 1,500.00 |
| Burglary following forcible Entry | requested for a minimum sum insured of USD 30,000.00 |
| Hold up up to | USD 5,000.00 |
| Damage due to theft | USD 5,000.00 |

| | |
|--------------------------------------|--|
| General Third-Party Liability | Bodily injury: A minimum of USD15,000.00 per person Property damage: A minimum of USD15,000.00 per claim. Aggregate per period of USD 50,000.00. |
|--------------------------------------|--|

Please find attached the form related to the above requested policy, kindly fill in all the required fields, otherwise your offer will not be considered.

Please confirm the possibility that the insurer shall reimburse any potential indemnity via fresh funds' bank transfer in USD; indicate also the payment terms and applicable conditions.



Kindly note, that in order to consider your offer you should be registered at ITA suppliers register. Please register online at the following link: <https://ice.traspare.com/suppliers>

If you are already registered at ITA suppliers register please add the following declaration to your quotation: “---**company name**--- declares to be in the Italian Trade Agency's register of suppliers and is not subject to any clause included in the grounds for exclusion”.

Looking forward to receiving your quotation no later than 04/02/2026.

we remain,

Yours truly,

Marina Scognamiglio
Trade Commissioner

