

**SUPPLIER PROFILE/REGISTRATION FORM**

Please fill in this questionnaire in order to register. Information given in this questionnaire will be handled confidentially. Please attach all other documents requested in the questionnaire.

**REGISTRY**

1. NAME OF COMPANY: Petra Recruitment Company / شركة البتراء لتوظيف الكفاءات  
MAILING ADDRESS: P.O.Box. 2312 -Amman 11953 Jordan  
COUNTRY: Jordan Amman  
CONTACT PERSON(S): Rana Talal Asrawi  
TELEPHONE: landline; +962 65657680 Mobile; +962 776722220  
FAX: +962 65657680  
INTERNET (E-mail): [contact@petrarecruitment.com](mailto:contact@petrarecruitment.com) – [Ranaa@petrarecruitment.com](mailto:Ranaa@petrarecruitment.com)  
WEBSITE: [www.PetraRecruitment.com](http://www.PetraRecruitment.com)

2. TYPE OF ORGANISATION (Please check)

Individual  Partnership  Non-Profit Organisation   
Private Limited Liability Company  Public Limited Liability Company   
Other ( ) Please explain:.....

Year Established:2005 Under the laws of In accordance with the provisions of paragraph (B) of the Labor Law No. 8 of 1996 and its amendments  
Quoted on the Regulation (21) of the Labor Law for the year 1999 the system of employment offices /Stock Exchange; no dealing with stock exchange  
Please attach copy of registration certificate; attached

3. TYPE OF BUSINESS (Please check)

Manufacturing  Construction  Trading  Consultancy   
Service Provider (e.g. transport, warehousing, quality control, etc.)   
Other  Please explain: Recruitment & employment services

Please describe your company's major business activity: Recruitment/ employment, Head hunting and outsourcing Jordanian professional calibers in & out side Jordan with high standards

Please indicate on page 3 the main commodities/services your company offers.  
No place on page 3; our services are recruitment/employment, head hunting and out sourcing

4. SIZE OF BUSINESS (Please provide a copy of your latest audited financial statements)

Turnover (last financial year)	Ended: 30/12/2018	JOD 70,000
(previous financial year)	Ended: 30/12/2017	JOD 50,000
(previous financial year)	Ended: 30/12/2016	JOD 40,000

Annual Reports from last three years.

No. of Employees: .....10.. No. of Branches: ...one..... No. of International Offices: ...0.....

Location of Company: Wasfi AITal Street building # 148 office # 412

No. of Plants: .....not any.....

No. of Warehouses: not any .....

