

Beirut Office for Cyprus, Lebanon and Syria

Beirut, November 6, 2024
Prot **0125149/24**

C.di.C. : 4HD1
CO.GE. : 672402004
CO.AN. : S24-25W00000

Medical Insurance Policy for the Employees of the Italian Trade Commission (ICE/ITA)
- Trade Promotion Section of the Italian Embassy, Beirut Office from 1 December 2024
to 1 December 2025

Dear Sirs,

The Italian Trade Commission ICE/ITA requests a quotation for a Medical Insurance individual contract for 1 (one) year 1/December/2024 - 1/December/2025 including but not limited to the following coverage:

1. In Hospital:
 - Class A
 - With no annual financial limitation
 - With a written guarantee of renewal (GR) & confirmation before contract signature for all employees (seen and approved)
2. Ambulatory plan:
 - Emergency services 100%
 - Unlimited per insured per year
 - Precise the percent deductible (maximum if applicable)
 - With a written continuous proved guarantee of renewal (GR) before contract signature for all employees (seen and approved)
3. Prescription drugs:
 - Unlimited per insured per year on regular prescriptions
4. Doctor visit plan:
 - Unlimited number of visits per year coverage per insurer if applicable or 100%, knowing that billing cost for medical visit has increased (doubled)



ITALIAN TRADE AGENCY

- Physiotherapy included (number of sessions provided & covered)
- All types of Insurance policies (including COVID) and conditions in detail, the scope of benefits and the geographical area coverage for ITA travelers in their missions. (cost per day/insurer/mission)
- Personal accident coverage for policy holder: a minimum of \$15.000 and maximum ceiling amount and/or rate.
- Ambulance assistance service.
- International medical assistance and hospital & labs addresses to be shared (included or excluded) - kindly precise the limitations.
- Other services or benefits not listed above if any.

The procedure to follow to benefit directly without any delay for the following employees:

Name	Year of birth	Age
Employee 1	27/11/1976	48
Employee 2	12/08/1975	49
Employee 3	08/09/1972	52
Employee 4	14/06/1963	61

Please indicate also the banking payment terms and applicable conditions knowing that payment settlement will be done after contract signature and after Invoice approval from ITA Agency Beirut, Insurance Card distribution and GR confirmation to all ITA employees at Italian Embassy.

Pricing and payments can be made preferably in Euro or in USD.

Bill or Debit note should be sent in preferably in Euro or in USD prior to the date of renewal as well as the new insurance card.

Kindly note, that in order to consider your offer you should be registered at ITA suppliers register, which conditions can be found on our website on the following link: <https://www.ice.it/en/markets/lebanon/work-us>. Please register online at the following link: <https://ice.traspere.com/suppliers>

If you are already registered at ITA suppliers register, please add the following declaration to your quotation: “**---Company Name---**” declares to be in the Italian Trade Agency's register of suppliers and is not subject to any clause included in the grounds for exclusion”.

We look forward to receiving your offer no later than **13/11/2024 at 12:00 pm, local time.**

Thank you for your cooperation,

Yours truly,

Claudio Pasqualucci
Trade Commissioner