



ITALIAN TRADE AGENCY
ICE - Italian Trade Commission
 Trade Promotion Section of
 the Consulate General of Italy
 HO CHI MINH CITY

SUPPLIER FORM - COMPANY APPLICANT

Basic information

Company Name (Vietnamese):					
(English Name, if any):					
Type of Business		Social Capital (VND)		VAT Code	
Owner/Legal representative (Full name)					Mr. Ms
Position		Mobile		E-mail	
Company Turnover of last three years:					
20	USD	20	USD	20	USD

Employees:

No.	out of which:	Managers	Officers	Technicians	Others
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Registered office:

Address	
E-mail	Phone
Registration Date	Website

Address for delivery of tender documents:

Address	
E-mail	Phone

Bank account information:

Bank	
City	Branch
Account name	Account Number
IBAN	SWIFT
Bank credit plafond authorized (amount and period):	

Category: (please, mark not more than 2 categories)

<input type="checkbox"/> A Exhibition, trade faire and related services	<input type="checkbox"/> D Work and maintenance services
<input type="checkbox"/> B General office supply	<input type="checkbox"/> E Services and consultancy
<input type="checkbox"/> C Furniture and tools/machineries for office	

Other information:

Have you been worked with ICE (ITC) or other Italian Public Administrations? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, on which projects?
Notes:

I declare to have read and accepted the "Rules and Regulations for Selection of Contractors and Suppliers by Italian Trade Commission - Ho Chi Minh City Office"

Date

Signature and company stamp:



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LIST OF CATEGORIES AND SUB-CATEGORIES

(Please, mark not more than 5 sub-categories)

A - EXHIBITIONS, FAIRS AND RELATED SERVICES

- Equipment (rental): furniture, equipment, floors, electrical equipment
- Material for promotional events
- Audiovisual equipment (rental)
- Transport and removal
- Other

B - OFFICE SUPPLY

- Magazine subscriptions, newspapers, books
- Stationery products, toner
- Water / coffee / tea / Sugar
- Print
- Other

C - OFFICE FURNISHINGS AND MACHINES

- Office furniture
- Office equipment and machinery
- PC and accessories
- Other

D - WORKS AND MAINTENANCE

- Post renovation and cleaning service
- Electrical, telephone systems
- Security systems

- Office equipment service
- Construction
- Other

E - SERVICES AND CONSULTANCY

- P.R. and Communication
- Telecommunication and data
- Information technology
- Travel
- Insurance and Financial
- Administrative and Legal
- Engineering and architecture
- Education and training
- Advertising
- Market research, data-base, surveys
- Hostess and interpreter
- Graphics
- Organization of events
- Photography
- Translation
- Security
- Courier, shipping
- Car rental
- Catering
- Removal and cleaning
- Conservation
- Fixed-term work
- Website and social media
- Other



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Questionnaire Form / Declaration

(Mandatory for the stand construction)

Structure of company:

No. Factories:	Sqm:	No. Offices:	Sqm:	No. Storehouse:	Sqm:
Does it own a design studio? <input type="checkbox"/> Yes <input type="checkbox"/> No					

For assembly work you use:

Own staff	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Local labor	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

For the transport of materials you use:

Own transport:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Within distance (Km) :
Trusted shippers:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Which:

Experience of last three years

List of geographical areas in which you have operated:

List of geographical areas in which you intend to operate:

Maximum construction area

Exhibition:	
Realization year:	Surface in sqm:
Client:	

List of foreign partners with which you collaborate:

1) Name of partner:
Geographical area:
2) Name of partner:
Geographical area:

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