

**ITALIAN TRADE AGENCY**

ICE - Agenzia per la promozione all'estero e  
l'internazionalizzazione delle imprese italiane

**SUPPLIER FORM****Jakarta Office****Basic Information**

<b>Company Name :</b>	
<b>Owner/Legal Representative</b>	
<b>Surname:</b>	<b>Type of Company</b>
<b>Name:</b>	<b>Share Capital (IDR)</b>
<b>VAT Code</b>	<b>E-mail:</b>

<b>Turnover (last three years)</b>	
<b>Year:</b>	<b>Amount (IDR):</b>
<b>Year:</b>	<b>Amount (IDR):</b>
<b>Year:</b>	<b>Amount (IDR):</b>

**Registered Office**

<b>Address:</b>	<b>ZIP Code:</b>
<b>Region/Province:</b>	<b>City:</b>
<b>Telephone:</b>	<b>E-Mail:</b>
<b>Registration date:</b>	<b>Website</b>

**Address for delivery of tender documents**

<b>Address:</b>	<b>ZIP Code:</b>
<b>Region/Province:</b>	<b>City:</b>
<b>Telephone:</b>	<b>E-Mail:</b>
<b>Fax:</b>	<b>Website</b>

**Bank Details**

<b>Bank:</b>	
<b>City:</b>	<b>Region/Province:</b>
<b>Branch n.:</b>	
<b>Bank Account Holder</b>	<b>Bank Account Number::</b>

**Employees:**

<b>No. of employees</b>	0	<b>out of which:</b>	<b>Managers:</b>	0
			<b>Officers:</b>	0
			<b>Technicians:</b>	0
			<b>Others:</b>	0

**Indonesia Office :**  
**ITALIAN TRADE AGENCY**  
**Trade Promotion Office of the Italian Embassy**  
Gedung BRI II, 29<sup>th</sup> Floor, Suite 2903  
Jl. Jend. Sudirman Kav. 44-46, Jakarta 10210  
Tel: + 62 21 571.3560 Fax: +62 21 571.3561  
giacarta@ice.it  
www.italtrade.com/indonesia

**Head office :**  
**ITALIAN TRADE AGENCY**  
**ICE – Agenzia per la promozione all'estero e**  
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Via Liszt 21, 00144 Roma, Italia  
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**SUPPLIER FORM**

**Jakarta Office**

**Category:**

<input type="checkbox"/>	A - Exhibition and Trade Fairs Organization
<input type="checkbox"/>	B - Office Supplies
<input type="checkbox"/>	C - Office Furnishings and Machines
<input type="checkbox"/>	D - Works and Maintenance
<input type="checkbox"/>	E - Consultancy Services and Advisory

**Other information:**

Have you previously worked with ITA or other Italian public administrations?
If the answer is YES, on which projects
Notes:

I declare to have read and accepted the "Rules and regulations for selections of suppliers and contractors by Italian Trade Agency Jakarta Office".

Date,

Signature and Company Stamp

\_\_\_\_\_

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Jakarta Office

**SUPPLIER FORM**

**QUESTIONNAIRE FORM/DECLARATION**  
**(Mandatory for the Stand Construction, Setup & Layout)**

**Company structure**

Factory (surface in sqm.):	Offices (area in sqm.):
Warehouse (area in sqm.):	Does it own a design studio?

For installation/assembly work you use :

Your own staff: Yes <input type="checkbox"/> NO <input type="checkbox"/>	You hire local workers: Yes <input type="checkbox"/> NO <input type="checkbox"/>
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For the transport of materials you use :

Your own means of transport : Yes <input type="checkbox"/> NO <input type="checkbox"/>	Within distance (in Km) :
Trusted shippers: Yes <input type="checkbox"/> NO <input type="checkbox"/>	Which ones? :

How do you operate?

Rental:	Sale:
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List of materials used for setups and layouts:

List of available ready-to-use structures:

Area in sqm.:
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List of other works besides fairground works:

**Works in the last 3 (three) years:**

List of geographic areas where you have been operating:


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List of geographical areas where you intend to operate:


Largest construction/set-up/layout area done so far:

Year:
Trade Fair/Exhibition:
Area in sqm.:
Customer:

List of foreign partners you collaborate with:

Partner name:
Geographical Area:

List of most important works done in the last 5 (five) years

Trade Fair/Exhibition:
Of sqm:
Details of works:
Customer:
Country:
Type of structure:

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Date, \_\_\_\_\_

Signature and Company Stamp  
\_\_\_\_\_

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