



ITALIAN TRADE AGENCY

ICE - Italian Trade Commission

Trade Promotion Section of the Italian Embassy

سفارت ایتالیا - بخش توسعه بازرگانی

ANNEX 1

UNIQUE DOCUMENT OF REQUIREMENTS

All requested information must be entered by the economic operator, except where expressly indicated

PART I

INFORMATION ON PROCUREMENT PROCEDURE AND CLIENT

Identity of the Client	Response:
Name:	<i>ITA- ITALIAN TRADE AGENCY TEHRAN OFFICE</i> <i>Trade Promotion Section of the Italian Embassy</i>
Title or brief description of the contract:	
CIG	

PARTE II: INFORMATION OF THE ECONOMIC OPERATOR

A. Identification data of the economic operator	Response:
Name:	
National identification number, if required (tax code, VAT number, registration ...)	
Mailing address:	
Contact Persons:	

B. Legal Representative of the Company:	Response:
Full name	
Date and place of birth	
Mailing address:	
Phone:	
E-mail:	

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PART III: EXCLUSION REASONS

A: Reasons for exclusion related to criminal convictions

Excluded from participation in the selection are those who have been convicted, with a final criminal sentence, for one or more of the following reasons: (1) participation in a criminal organization; (2) corruption; (3) fraud; (4) terrorist offenses or crimes related to terrorist activities; (5) money laundering or terrorist financing; (6) child labor and other forms of trafficking in human beings; (7) any other crime that results in the inability to negotiate with the public administration. The situations relevant to exclusion are those provided by the Italian law, as well as:

- in the Member States of the European Union, the situations indicated in the internal regulations adopting Article 57 of Directive 2014/24 / EU;
- **in non-EU countries, equivalent situations provided by the local criminal law.**

A. Grounds related to criminal convictions	Response:
1) The economic operator or a member of its management or supervisory bodies or anyone with economic, representation, decision or control powers have been convicted for one of the above reasons with a definitive sentence not exceeding five years ago or after which an exclusion period established in the sentence is still applicable?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2) If so, indicate (repeating for the necessary times): a) the date of the sentence, which points between those reported from 1 to 7 and the grounds for conviction; b) identification data of convicted persons; c) duration of the exclusion period established by the sentence of conviction.	a) Date: [.....], duration of the sentence: [.....] Reasons: [.....] b) [.....] c) duration of the exclusion period [.....]
3) In the event of convictions, what measures has the economic operator taken to prove its reliability (self-cleaning)?	[Indicate measures taken]

B: Reasons for exclusion related to the payment of taxes or social security contributions

B. Payment of taxes, fees or contributions	Response:
1) Has the economic operator met all the obligations relating to the payment of taxes, social security contributions or taxes, in the country where it is established, in Italy and in the country where the contract is being carried out?	<input type="checkbox"/> Yes <input type="checkbox"/> No

2) If not, indicate:	
a) the State where the non-compliance occurred;	a) [.....]
b) the amount;	b) [.....]
c) how the non-compliance was established;	c) [.....]
d) measures taken to repair	d) [.....]

C: Grounds for exclusion related to insolvency, conflict of interests or professional offenses

C. Information on any insolvency situations, conflict of professional interests or offenses	Response:
1) Has the economic operator breached, to the best of its knowledge, obligations in the field of health and safety at work, environmental, social and labor law?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2) The economic operator is in one of the following situations or is subject to a procedure for ascertaining one of the following situations: a) bankruptcy, insolvency proceedings, liquidation, prior arrangement with creditors, receivership or other similar situation b) has ceased its activities	a) <input type="checkbox"/> Yes <input type="checkbox"/> No b) <input type="checkbox"/> Yes <input type="checkbox"/> No
3) Has the economic operator been guilty of serious professional malfeasance?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4) Has the economic operator signed agreements with other economic operators to distort competition?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5) Is the economic operator aware of any conflict of interest related to his participation in the procurement procedure?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6) Did the economic operator or a related Client provide advice to the client or have otherwise participated in the preparation of the tender?	<input type="checkbox"/> Yes <input type="checkbox"/> No
7) Has the economic operator already experienced the early termination of a previous public tender or has he already been ordered to pay damages or other penalties in relation to a previous public tender?	<input type="checkbox"/> Yes <input type="checkbox"/> No
8) The economic operator: a) has he been seriously guilty of misrepresentation in supplying the information required to verify the absence of grounds for exclusion or compliance with the selection criteria? b) has concealed this information? c) was able to transmit without delay the additional documents requested by a Client? d) has attempted to unduly influence a client's decision-making process, have not attempted to obtain confidential information that could give it undue advantages in the procurement procedure, not provide misleading information that may have a significant influence on the decisions concerning the contract?	a) <input type="checkbox"/> Yes <input type="checkbox"/> No b) <input type="checkbox"/> Yes <input type="checkbox"/> No c) <input type="checkbox"/> Yes <input type="checkbox"/> No d) <input type="checkbox"/> Yes <input type="checkbox"/> No

9) In the event of an affirmative answer to any of the questions in this section C, indicate the situations that have occurred and what measures the economic operator has taken to demonstrate its reliability (self-cleaning)	[Indicate measures taken]
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D: Reasons for exclusion provided for by Italian legislation and equivalent situations provided for by the law of the country where the contract is carried out

D. Reasons for exclusion provided for by Italian law	Response:
Is the economic operator in one of the following situations?	
1) are there grounds for revocation, suspension or prohibition laid down by anti-mafia legislation?	1) <input type="checkbox"/> Yes <input type="checkbox"/> No
2) Is it subject to infiltration of organized crime?	2) <input type="checkbox"/> Yes <input type="checkbox"/> No
3) has been subject to the interdiction of the exercise of the activity or to another sanction that involves the prohibition to contract with the public administration?	3) <input type="checkbox"/> Yes <input type="checkbox"/> No
4) is entered in the electronic filing cabinet kept by the National Anti-Corruption Authority for having submitted false declarations or false documentation for the issue of the qualification certificate, for the period during which the registration persists?	4) <input type="checkbox"/> Yes <input type="checkbox"/> No
5) violated the prohibition of fiduciary registration?	5) <input type="checkbox"/> Yes <input type="checkbox"/> No
6) respects the rules on the right to work of the disabled?	6) <input type="checkbox"/> Yes <input type="checkbox"/> No
7) if he was the victim of extortion and extortion crimes committed by organized crime or by those who intended to facilitate the activity of organized crime and does not use a case of necessity or self-defense, denounced the facts to the judicial authorities?	7) <input type="checkbox"/> Yes <input type="checkbox"/> No
8) is it in relation to another participant in the same procedure of assignment, in a control situation or in any relationship, even de facto, if the control situation or the relationship implies that the offers are imputable to a single decision-making center?	8) <input type="checkbox"/> Yes <input type="checkbox"/> No
9) has concluded employment or self-employment contracts and, in any case, has assigned tasks to former employees of the Client who have ceased their working relationship for less than three years and who have exercised authoritative or negotiating powers for the last three years of service; account of the Client towards the same economic operator (pantouflage or revolving door)?	9) <input type="checkbox"/> Yes <input type="checkbox"/> No

PART IV: SELECTION CRITERIA

	Response:
Does the economic operator meet all the selection criteria required in the tender documents?	Yes



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Part V: FINAL DECLARATIONS

The undersigned / undersigned declares / declares formally that the information contained in parts II to IV are truthful and correct and that the undersigned / undersigned is / are aware / aware of the consequences, including criminal nature, of a serious false declaration, provided for by Italian law and local law.

The undersigned / I undersigned hereby certifies the absence of the grounds for exclusion provided for in Part III and the possession of the requirements set out in Part IV.

The undersigned / undersigned authorizes / authorizes formally the Client, indicated in part I, to perform the verifications with the competent local authorities on the veracity of the declarations made on the requirements.

The undersigned accepts without reservations or exceptions the provisions and conditions contained in the letter of invitation and in Attachments 1 and 2 to the same letter, which are an integrated part thereof.

Teheran, __/__/2022

Name & Surname.

ATTACH COPY OF THE IDENTITY DOCUMENT OF EACH SIGNATORY.

IF REQUIRED BY LOCAL ORDER TO CONFIRM THE DECLARATION OF THE EFFECTIVENESS OF THE JURIED DECLARATION, THE DECLARATION MUST CONTAIN THE ATTESTATION WHICH HAS BEEN MAINTAINED INTO THE COMPETENT LOCAL AUTHORITY