

P144201800531 30/07/2018

MARKET SURVEY NOTICE – Leasing of display structures and services for the Italian Pavilion at

JIS October 2018 (Miami Beach, FL)

Selection of economic operators to be invited to tender for amounts below the European Union community threshold, to be carried out pursuant to Italy's art. 36, paragraph 2, lett. b) of Legislative Decree 50/2016, and subsequent amendments for Leasing of display structures and services for the Italian Pavilion at JIS October 2018 (Miami Beach, FL) in favor of the Italian Trade Agency - Houston office.

Pursuant to art. 36, paragraph 2, lett. b) of Legislative Decree 50/2016 and subsequent amendments, in conjunction with Guidelines n. 4, issued by the ANAC in implementation of Legislative Decree 18 April 2016, n. 50, containing "Procedures for the awarding of public contracts for amounts below the thresholds of Community relevance, market surveys and training and management of lists of economic operators" (Resolution No. 1097 of 26 October 2016), and as regards D.Lgs. 19 April 2017, n.56, ITA announces that ICE-Houston intends to initiate a negotiated procedure for the acquisition of the services in question, proceeding with the preliminary identification of economic operators – licensed and registered to work in the State of Florida and a minimum of three years' experience in trade show and exhibition set up - interested in participating in the procedure that are in possession of the general requirements and professional competence, as per articles 80 and 83 of Legislative Decree 50/2016.

General Information

The Italian participation at Jewelers International Showcase October 2018, organized by ITA - Italian Trade Agency (hereinafter called ITA), will take place at the Miami Beach Convention Center from October 19th-22nd, 2018. and will occupy the following space:

- Surface: 3800 sqf
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The company that it's interested to be taken in consideration for the bid, must express its interest via email at HOUSTON@ICE.IT at the attention of Alessia Mather, Marketing Officer, within the timeframe of the notice.

This notice will remain published on the website of this contracting authority for a period of 15 days (last day August 14th, 2018) starting from the day following the date of publication.

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VALUE OF THE CONTRACT AND PRESENTATION OF APPLICATIONS FOR PARTICIPATION

The level of spending cannot be disclosed.

Who expressed interested will receive a package with the following documents

- Invitation for private negotiation
- Technical description for the setting up
- Price quotation & special conditions
- Required contribution fee

Applications for participation by economic operators interested in the selection procedure in question must be delivered - under penalty of exclusion - in a sealed envelope to the ITA Houston, 1300 Post Oak Blvd, Suite 775 Houston, TX 77056 no later than the time and date indicated in the announcement (August 14th, 2018)

The envelopes must bear the following wording: DO NOT OPEN – This envelope contains "Procedures for the awarding of public contracts for amounts below the thresholds of Community relevance, Jewelers International Showcase 2018" for ITA – Houston Office as well as an indication of the sender's name (complete with address and telephone number) and the email address to receive any communications from.

Applications for participation received after the above deadline will not be considered. The delivery of the envelope remains at the sole risk of the sender, not assuming the ICE-Agency any responsibility where it did not arrive within the terms or was not intact. The request for participation does not lead to the Administration any specific obligation regarding the continuation of the negotiation.

Contractors interested in participating should send the following documentation to the ITA Houston:

- **IRS Form W-9;**
- **enclosed declaration duly completed, dated and signed by the legal representative or its delegate with power of representation accompanied by a valid photocopy of the ID, in compliance with:**
 - **General requirements (pursuant to Article 80 of Legislative Decree 50/2016);**
 - **Requirements for professional competence in the sector of reference for the service requested (pursuant to Article 83, paragraph 1, letter a) of Legislative Decree No. 50/2016);**
 - **Technical and professional skills (pursuant to Article 83, paragraph 1, letter c) of Legislative Decree 50/2016).**



In implementation of the principles of transparency, publicity, impartiality pursuant to art. 4 of Legislative Decree 50/2016, amended by Legislative Decree 56/2017, the ITA Houston will proceed to invite to the tender procedure a number not less than five operators, where they exist. If the minimum number of candidates that meet the selection criteria is not reached, we will proceed, pursuant to art. 91, c. 2 of Legislative Decree 50/2016 and subsequent amendments, also in the presence of a number of candidates lower than the above-mentioned minimum.

The procedure for the realization of the service in question will be awarded with the criterion of the lower price tender pursuant to art. 95, c. 4 of Legislative Decree 50/2016 and subsequent amendments.

The letter of invitation and the documents necessary for the participation in the tender in question will be sent - to the selected operators - to the address indicated in the application form. The data provided by the applicants will be processed in accordance with Legislative Decree 196/2003 exclusively for the purposes connected with the completion of the procedure in question.

The Office of reference for the selection procedure is the ICE-Houston (email: houston@ice.it). The Responsible of the Procedure is Dr.ssa Antonietta Baccanari, Italian Trade Commissioner of the Houston Office.

Houston 30/07/2018

Signature


