

ITA DOHA OFFICE

Al Jazeera Tower – Conference Center Street
Diplomatic Area, West Bay
Office 1902
Doha, Qatar

To:

[.....]

[.....]

Doha - Qatar

RE: INVITATION TO TENDER (“ITT”) FOR HOSTESS SERVICE FOR THE ITALIAN PAVILION AT THE INTERNATIONAL HORTICULTURAL EXHIBITION EXPO 2023 DOHA, QATAR (2 OCTOBER 2023 - 28 MARCH 2024) – C.I.G. N. A003AB0F01

• **BACKGROUND**

The Italian Trade Agency (“ITA”) is a Governmental entity which promotes the internationalization of Italian companies, in line with the strategies of the Ministry of Foreign Affairs.

It has its headquarter in Rome and operates worldwide through a large network of offices, in cooperation with Italian Embassies, Consulates and the whole diplomatic network.

Since 2013, ITA has its office in Qatar, registered as “Trade Promotion office of the Italian Embassy” (“ITA Doha”).

ITA Doha oversees the organization of the Italian pavilion at Al Bidda Park on the occasion of the International Horticultural Exhibition Expo 2023 that will be held in Doha, Qatar, from 2 October 2023 to 28 March 2024 (the “Italian Pavilion”).

The Italian Pavilion will cover a total surface of 594 sqm, (approximately 118 square meters of covered area and 475 square meters of garden).

For the purpose thereof, under resolution (*determina a contrarre*) no. 1112/23 dated 08/08/2023 ITA Doha put out to tender the selection of a company for hostess service for the Italian Pavilion (the “Service”) under the negotiated procedure without prior publication pursuant to article 7.4 of the Decree no. 192/2017 and article 32 of EU Directive no. 2014/2014.

In compliance with the abovementioned procedure, ITA Doha is inviting to this Tender the list of companies enlisted in its suppliers register on the basis of the market survey analysis mainly performed by the latter. As a result, among other companies, your esteemed company (the “Company”) is receiving this ITT.

In any case, the companies that can participate to the Tender are only those which meet the criteria

In any case, the companies that can participate to the Tender are only those which meet the criteria listed in this ITT.

The tender having object the Service (the “**Tender**”) will be awarded to the lowest price, if all conditions and all the terms set forth under this ITT (including those provided for under the relevant Annexes) are satisfied and accepted.

The awarded bidder shall execute a contract agreement with ITA Doha for the execution of the Service (the “**Agreement**”).

- **TENDER DOCUMENTS**

The Tender consists of the following documents:

- This ITT letter inclusive of all the rules and regulation of the relevant procedure.
- Single Document on Requirements (*Documento Unico dei Requisiti*).
- Declaration of subcontractors.
- Economic offer form.

- **AWARDING ENTITY**

The awarding entity is ITA Doha.

The ITA Doha Chief Procurement Officer (CPO) (*Responsabile Unico del Procedimento*) is Ms. Paola Lisi, the ITA Doha Trade Commissioner.

- **DESCRIPTION OF SERVICE REQUESTED**

The awarded bidder shall perform the Service for the Italian Pavilion:

- HOSTESS SERVICE

- from 2nd of October 2023 until 28 of March 2024 (7days a week)

From Saturday to Wednesday		10.00 – 22.00 TBC
Thursday and Friday		10.00 – 23.00 TBC
Opening Ceremony, Closing Ceremony, Qatar National Day, Qatar National Sport Day	Sunday to Thursday	10.00 – 23.00 TBC
	Fridays & Saturdays	10.00 – 00.00 TBC

- 3 hostesses + 1 hostess coordinator.
- The 3 hostesses must be fluent in Arabic and English.
- The coordinator must be fluent in English and Italian.

To this end, ITA Doha shall be entitled not to provide further technical documentation and/or further specifications other than those attached to this ITT and the awarded bidder shall in any case ensure the full functionality of the Service in accordance with the Tender's documentation.

- **REQUIREMENTS FOR PARTICIPATION**

To participate in this ITT, the Company shall meet the following requirements:

1. It shall have all the necessary qualifications for the performance of the Service, in full compliance with local laws.
2. It shall be authorized and fully licensed in Qatar to perform the activities included in the Service.
3. It shall be compliant with any relevant and applicable Qatari laws, statutes, rules and regulations.
4. It shall be of sound economic and financial status.
5. It shall possess all the requisites listed under the Single Document on Requirements (*Documento Unico dei Requisiti*) attached hereto under Annex 1.

The awarding of the Tender will be subject to the verification of these general requirements. The possession of general requirements must be maintained for the duration of the Contractor Agreement.

- **BUDGET**

The overall tender amount is equal to QAR 270.000,00 (two hundred and seventy thousand), net of VAT and/or other taxes and statutory contributions (if due).

The overall tender amount shall be deemed all inclusive, also with specific reference to the labor costs.

In the event of the cancellation of the International Horticultural Exhibition Expo 2023, Doha by its organizers, the Company may be credited with any expenses already incurred following the execution of the Contractor Agreement and proven with adequate accounting documentation or other useful document proving the actual expenditure incurred.

- **REQUIREMENTS FOR SUBMISSION OF PROPOSAL AND DEADLINE**

- .1 DOCUMENTATION - REQUIREMENTS FOR SUBMISSION**

According to Italian law, and under penalty of exclusion, the Company's offer should consist in two parts, enclosed in two different envelopes, each of them duly sealed:

1. Envelope A – “Administrative Documentation”;
2. Envelope B – “Economic Offer”.

7.1.1. ENVELOPE A

Envelope A shall be marked as “**Administrative Documentation**” and shall indicate the Company’s name, the Tender’s object and the C.I.G. no A003AB0F01.

Envelope A shall include the following documents:

1. A proof of economic and financial solvency:
 - Financial solvency (for example, a letter from your bank);
2. Copy of the ID card or passport of the Company representative.
3. Copy of the Company registration certificate.
4. CVs of the hostesses and coordinator proposed for the service
5. Declaration on subcontract (Annex 2), duly dated and undersigned by a Company representative, inclusive of:
 - The undertaking from the Company that the latter will be fully responsible towards ITA Doha for the activities performed by the subcontractor.
 - The parts of Tender that the Company is willing to subcontract.
 - The undertaking from the Company that the subcontractor meets the general requirements provided for in the Tender as well as the relevant requirements in relation to the Service that shall be subcontracted.
 - The undertaking from the Company that ITA Doha may transfer payments due directly to the subcontractor for services provided by it under the Contractor Agreement.
 - The undertaking from the Company that a subcontractor that might be excluded from the Contractor Agreement shall be replaced.
 - The express undertaking from the Company of its joint responsibility with the subcontractor for the activities part of the Service performed by the latter.

The Declaration on subcontract must be filled in ONLY if the Company intends to take advantage of a subcontractor.

6. Single Document on Requirements (*Documento Unico dei Requisiti* – Annex 1) document dated and undersigned by a Company representative.

ITA Doha reserves its right to initiate the preliminary investigation procedure (soccorso istruttorio) to the extent permitted by the Italian law.

Under penalty of exclusion, it is forbidden to make any reference to costs and/or the offered price in Envelope A.

7.1.2. ENVELOPE B

Envelope B shall be marked as “**Economic Offer**” and shall indicate the Company’s name, the Tender’s object and the C.I.G. no. A003AB0F01.

Envelope B shall include the percentage reduction on the auction base. **No zero rebates or increased quotations are admitted; no multiple or conditional offers are allowed.** The Company’s offer shall be presented using the form attached hereto under Annex 3.

The Company’s offer shall be deemed inclusive of all services and activities necessary to provide the complete Service, as well as any charges preparatory or instrumental thereto, including applicable taxes, charges and fees.

The Company’s offer shall be binding and irrevocable for 180 days.

.2 SUBMISSION PROCEDURE

The Company shall prepare Envelope A and Envelope B according to the terms set forth under paragraph 7.1 above. The two Envelopes shall be closed and sealed separately and place them in a single main envelope (the “**Main Envelope**”) marked outside as follows:

1. CONFIDENTIAL - DO NOT OPEN – TENDER DOCUMENTS – EXPO 2023 DOHA – CIG. A003AB0F01
2. Attention: Paola Lisi - Trade Commissioner
3. Addressed to: ITALIAN TRADE COMMISSION - TRADE PROMOTION SECTION OF THE ITALIAN EMBASSY, Al Jazeera Tower – Conference Center Street, Diplomatic Area, West Bay, Office 1902, Doha, Qatar.

Please note that failure to seal Envelopes “A” and “B” inserted in the Main Envelope, as well as their lack of integrity such as compromise confidentiality, are causes of exclusion from the Tender.

In addition to the above, it should be noted that “sealing” is to be understood as an airtight seal bearing any sign or imprint, affixed to plastic material such as a glued strip or sealing wax, such as to seal the envelope and envelopes, attest to the authenticity of the original seal coming from the sender, and guarantee the integrity and non-tampering of the envelope and envelopes.

Should more than one company willing to participate in association / joint venture / consortium with other companies, they shall indicate, when submitting their offers, the form of participation and the company name of the operators part of the association / joint venture / consortium. Offers submitted in the form of grouped economic operators must be undersigned by all economic operators forming part of the association / joint venture / consortium.

.3 DEADLINE

The Main Envelope must be sealed and sent, only by hand delivery, to:

ITALIAN TRADE COMMISSION
TRADE PROMOTION SECTION OF THE ITALIAN EMBASSY
Al Jazeera Tower – Conference Center Street
Diplomatic Area, West Bay
Office 1902
Doha, Qatar

Within **Sunday, 27th of August 2023 at 12.00**, exclusively at the address indicated above.

Hand delivery can be performed from Sunday to Thursday, from 8.30 to 16.30.

The timely delivery of the Main Envelope is at the sole risk of the bidders and ITA Doha assumes no responsibility if they are not received by the deadline or are not intact. No compensation or reimbursement of expenses is due to the bidders for the presentation of the offer.

.4 EXCLUSION CAUSES

No offers shall be accepted and therefore will be excluded from the Tender process if, among others:

1. They are received after the deadline or have been presented in a form other than that indicated above.
2. They are conditional or do not clearly accept the conditions required under the ITT, creating misunderstandings as to the Company's willingness to adhere fully to the said conditions, the Tender's documents or the indication of the cost.
3. They are incomplete, even if mailed within the stated deadline.
4. There are multiple offers. Each bidder must participate by submitting a single offer.

Receipt of these documents does not imply satisfaction of the bidding requirements.

• AWARD CRITERIA AND EVALUATION PROCESS

According to article 11 of the Decree no. 192/2017, the Tender will be awarded on the basis of the lowest price.

ITA Doha will evaluate all valid offers and will assess the fairness of the offers pursuant to the provisions of article 13.1 letter a) of Decree no. 192/2017. This does not prejudice the right of ITA Doha to verify the fairness of any other offer that, based on specific elements, appears abnormally low pursuant to article 13.2 of Decree no. 192/2017.

The participation of all bidders at ITA Doha premises, through a Company representative or a third party duly appointed for the purpose thereof by means of a relevant power of attorney, will be

admitted to the public evaluation process.

The bids will be opened and examined on the 27th of August 2023 at 15.00, at the premises of ITA Doha Office, address: Al Jazeera Tower – Conference Center Street, Diplomatic Area, West Bay, Office 1902, Doha, Qatar.

ITA Doha can award the Tender even if only one offer has been submitted, provided that such offer is deemed valid and worth accepting. Moreover, ITA Doha has the authority not to award the Tender (notwithstanding the fact that some valid offers have been submitted) if it sees reasons of convenience or public interest, irrespective to the fact that such reasons did not arise after the call of the Tender. In this case, the bidders shall not be entitled to any compensation, refund or any sum whatsoever.

In the event of a tie, the bidders which are present at ITA Doha premises at the time of the evaluation will be allowed to improve the offer. If the bidders are not present or are not willing to improve their offer, it will be decided by drawing lots.

No compensation or reimbursement of expenses will accrue to the invited bidders because of the submission of their offer.

- **SIGNING OF THE CONTRACT**

The award of the Tender shall not be deemed as execution of the Agreement, that will enter into force only after formal signature of both parties, ITA Doha and the awarded bidder.

The Contractor Agreement will be executed within and no later than 10 (ten) days from the receipt of awarding document by the awarded bidder.

- **TERMS OF PAYMENT**

Payments will be performed by ITA Doha, within and no later than 30 (thirty) days from the relevant invoice receipt, as per the following schedule:

the sum representing 1/6 of the Contractor Agreement price, every month, the fifth day of the month, starting from November 5, 2023, with the last payment on April 5, 2024, at the issuance of the formal written approval by the RUP of the proper and accurate service done in the previous month.

The awarded bidder shall indicate in the invoices it will issue the references of the bank account into which ITA Doha shall make payments, indicating in each invoice the CIG no. indicated in this ITT.

- **COMPETENT JURISDICTION**

In case of dispute between the ITA Doha and the awarded bidder arising from or out of the Tender procedure or this ITT, the Italian Administrative regional court of Lazio (*T.A.R. Lazio*)

will be the competent jurisdiction.

- **RULES OF CONDUCT OF THE AGENCY AND/OR STAFF OF THE AGENCY**

In the execution of the Agreement, the awarded bidder undertakes to fully respect the code of conduct adopted by the Italian Trade Agency with respect to the provisions of Presidential Decree 62/2013 approved by the Board of Director by resolution no. 619/23 on 01/27/2023 (the "Code of Conduct").

The Code of Conduct is available on the website <https://www.ice.it/it> at the section "Amministrazione Trasparente" (Transparent Administration) — "Disposizioni generali" (General provisions) — "Atti generali" (Acts of general application) "Codice di Comportamento".

For any breach of obligations under the Code of Conduct, if the same is considered serious, ITA Doha will have the option to exclude the bidder from the Tender, not to award the bidder the Contractor Agreement or to terminate the same if already executed.

Each bidder, by presenting its offer, agrees to the terms outlined in this document and, to the best of your knowledge, affirm that you have not retained or engaged professionally anyone who has ceased his or her employment with the Italian Trade Agency within the last three years and whom had occupied a management role in said organization or had been delegated management powers to execute contracts or other commercial transactions on behalf of the said organization.

- **REFERRAL RULES**

For all other terms and conditions not regulated herein, please refer to the provisions of Ministerial Decree 192/2017.

- **PRIVACY**

The awarded company is invited to read the Information on the processing of personal data pursuant to Regulation (EU) 2016/679 ("RGPD"), available on the institutional website of ICE-Agenzia at <https://www.ice.it/en/privacy>.

Access to tender documents is governed by Law no. 241 of August 7, 1990.

- **WHISTLEBLOWING**

Pursuant to art. 54-bis, paragraph 2 of Legislative Decree no. 165/2001, as amended by Law no. 179/2017 concerning "Provisions for the protection of persons who report unlawful activities or wrongdoing based on information acquired in a public or private work-related context", and from 15 July 2023 pursuant to Legislative Decree No. 24/2023, the suppliers of goods or services to the Italian Trade Agency are also entitled to report any unlawful conduct or wrongdoing of which they have learnt within the context of the contractual relationship. The reports, which are kept fully

which they have learnt within the context of the contractual relationship. The reports, which are kept fully confidential, are managed through an IT application available on the Italian Trade Agency - ICE website - "Whistleblowing" section, at <https://www.ice.it/it/en/whistleblowing>.

• **CONTACT REFERENCE**

If you have any questions regarding the bid documents, please send a written communication to the following email: expodoha2023@ice.it, by the 21st of August 2023.

Questions will be answered by written communication in a reasonable time and in any case no later than 5 days.

Notwithstanding the above, please note that ITA, as a foreign governmental entity with full diplomatic and immunity status, maintains the power to irrevocably withdraw the present invitation to bid and/or therefore annul the awarding procedure for any reason and at any point in time without incurring in any liability under any circumstances.

We look forward to receiving your proposal.
Sincerely,

Paola Lisi



Company representative (signature)

(Printed name)

By means of signature of the annex list provided hereinafter, the Company agrees and undertake to have duly assessed, understood and accepted the contents of all the documents attached hereto.

Annex 1: Single Document on Requirements (*Documento Unico dei Requisiti*).

Annex 2: Declaration of subcontractors.

Annex 3: Economic offer form.



ITALIAN TRADE AGENCY

SINGLE DOCUMENT ON REQUIREMENTS
(Annex 1)

PART I: INFORMATION ABOUT THE PROCUREMENT PROCEDURE AND THE PROCURER

Identity of the Procurer	Answer:
Name:	ITA - Italian Trade Agency Doha Office
Title and short description of the procurement:	INVITATION TO TENDER ("ITT") FOR HOSTESS SERVICE FOR THE ITALIAN PAVILION AT THE INTERNATIONAL HORTICULTURAL EXHIBITION EXPO 2023 DOHA, QATAR (2 OCTOBER 2023 - 28 MARCH 2024)
CIG	A003AB0F01

PART II: INFORMATION CONCERNING THE ECONOMIC OPERATOR

A. Identification data of the economic operator	Answer:
C.R. number:	
Tax card number:	
Postal address:	
Contact Person:	
Phone:	
e-mail:	

B. Representatives of the economic operator:	Answer:
Full name:	
Date of birth:	
Place of birth:	
Position/Acting in the capacity of:	
Postal address:	
Phone:	
E-mail:	
If needed, please provide detailed information on the representation (its forms, extent, purpose...):	

ICE - Italian Trade Commission
Trade Promotion Section of the Italian Embassy
Al Jazeera Tower, Conference Center Street,
Diplomatic Area, West Bay, Office1902
P.O. Box 4188, Doha - Qatar
Tel: +974 44210593 - 44836695
doha@ice.it - www.ice.it

Certificate N. 38152/19/S
ISO 9001 / UNI EN ISO 9001:2015



PART III: EXCLUSION GROUNDS

A: Grounds linked to criminal convictions

Excluded from participation in the selection are those who have been the subject of a conviction by final judgement, in Italy or in the country where the contract is performed, for one or more of the following reasons: (1) participation in a criminal organization; (2) corruption; (3) fraud; (4) terrorist offences or offences linked to; terrorist activities (5) money laundering or financing of terrorism activities; (6) child labor and trafficking in human beings; (7) any other crime that results in the inability to negotiate with the public administration. The economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein have not been the subject of a conviction by final judgement, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable.

B: Reasons linked to tax payments and social security contributions

The economic operator has satisfied all the obligations relating to the payment of taxes, or social security contributions in the country where it is established, in Italy and in the country where the contract takes place.

C: Reasons linked to insolvency, conflict of interests or professional misconduct

1. The economic operator has not, to its knowledge, breached obligations in the field of health and safety at the workplace, of environmental, social and labor law.
2. The economic operator is not in any of the following situations and is not subject to a procedure of assessment for one of the following situations:
 - a. bankruptcy, insolvency procedure, winding-up, arrangement with creditors, assets being administered by liquidator or another similar situation.
 - b. has suspended its business activities.
3. The economic operator is not guilty of serious professional misconduct.
4. The economic operator has not entered into agreements with other economic operators aimed at distorting competition.
5. The economic operator is not aware of any conflict of interest linked to its participation to the appointment procedure.
6. The economic operator or a company related to it has not advised the procurer or has not otherwise been involved in the preparation of the assignment procedure.
7. The economic operator did not have a direct experience that a prior public contract, a prior contract with a contracting entity or a prior concession contract was terminated early, or that damages or other



ITALIAN TRADE AGENCY

comparable sanctions were imposed to the same operator, in connection with that prior public procurement.

8. The economic operator confirms that:
 - a. it has not been guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfillment of the selection criteria,
 - b. it has not withheld such information,
 - c. it has been able, without delay, to submit the supporting documents required by a procurer,
 - d. it has not undertaken to unduly influence the decision-making process of the procurer, to obtain confidential information that may confer upon it undue advantages in the procurement procedure or to negligently provide misleading information that may have a material influence on decision concerning the procurement procedure.

PART IV: CODE OF CONDUCT

ITA and the business counterparts will act in accordance with the principles stated in the Code of Conduct set by ITA for its employees. Respect of these principles is required throughout the tender procedures, the awarding and the performance of the contract.

According to the Code of Conduct, both ITA employees and the business counterparts will abide by the following principles: accuracy, loyalty, impartiality, good faith. They will also act in accordance with the principles of integrity, fairness, honesty, proportionality, objectivity, impartiality, transparency, equity, plausibility and confidentiality.

No donations, gifts or endowments can be offered or accepted. The business counterparts should not, under any circumstances, offer to ITA employee's donations in cash and/or gifts, nor any other benefits. In parallel, it is strictly forbidden to ITA employees to accept such donations, gift and benefits.

Should the above-mentioned obligations be violated, ITA will be entitled to automatically terminate the contract and to impose disciplinary measures upon the employee/s involved.

The Code of Conduct is available on ITA Website, www.ice.gov.it under: Amministrazione Trasparente/Disposizioni generali/Atti generali. The Code is available in English, for the perusal and understanding of foreign business counterparts.

PART V: INTEGRITY PACT

When performing a contract awarded by ITA, the business counterparts will abide by and act in compliance with the principles of loyalty, transparency, and fairness.

It is unconditionally forbidden to offer, request or accept money, benefits, or any other rewards, whether directly or indirectly through intermediaries, with the intention of affecting the awarding of a contract and/or its implementation.

The business counterparts, if becomes aware of any unlawful attempts to disrupt or distort the awarding procedure or the execution of the contract, made by an employee or by an interested party or by anyone in a position to influence the decision, will immediately refer this conduct to ITA.



ITALIAN TRADE AGENCY

The business counterparts will, when so requested by ITA, disclose the names of any sub-contractors involved in the execution of the contract or in the performance of any tasks covered by the contract.

In the event of any failure to comply with the anti-corruption commitments undertaken with the Integrity Pact, one or more of the following sanctions will apply, depending on the stage when the non-compliance occurs:

- Exclusion from the awarding procedure;
- Termination of the contract;
- Forfeiting the deposit that covers the execution of the contract;
- Forfeiting the deposit that covers the performance of the contract;
- Exclusion of the awarding procedures to be called by ITA for the next three years.

The Integrity Pact and the sanctions will apply until the contact is entirely fulfilled and any tasks completely performed.

Any acts of corruption or any other offence should be reported to the Director of the ITA Office in Doha.

PART VI: REPORTING OF UNLAWFUL ACTIVITY

Companies providing goods or services for the benefit of the ICE Agency may report any "unlawful conduct" of which they become aware in the context of the contractual relationship. Such reports are handled by means of an IT application, in total confidentiality, through access to the website www.ice.it section "Whistleblowing", available via the following link: <https://ice.whistleblowing.it/#/>

PART VII: FINAL DECLARATIONS

The undersigned formally declares that the information contained in Parts II to VI are accurate and correct and that the undersigned is aware of the consequences under the Italian and local law, including criminal consequences of a serious false declaration. The undersigned certifies the absence of the grounds for exclusion provided for in the Part III.

The undersigned formally authorizes to the Italian Trade Agency, to carry out verifications with the competent local authorities on the truthfulness of the declarations made about the requirements. The undersigned accepts without reserves or exceptions, the conditions contained in the Letter of Assignment.

(Place and date)

(name, surname and quality of signatory)

PLEASE ATTACH A COPY OF THE IDENTITY DOCUMENT OF EACH SIGNATORY

DECLARATION OF SUBCONTRACTORS

(Annex 2)

This declaration shall be put in the Company letterhead, filled with the required information, signed by a company representative, stamped and addressed to

ITALIAN TRADE COMMISSION

TRADE PROMOTION SECTION OF THE ITALIAN EMBASSY

Al Jazeera Tower – Conference Center Street

Diplomatic Area, West Bay

Office 1902

Doha, Qatar

We, the undersigned company _____

Qatar company registration number n. _____

With address in _____

In compliance with the requirements issued by the ITALIAN TRADE COMMISSION - TRADE PROMOTION SECTION OF THE ITALIAN EMBASSY ("ITA Doha") under the Invitation to Tender for the hostess service for the Italian Pavilion at the International Horticultural Exhibition EXPO 2023 Doha, Qatar (2 October 2023 – 28 March 2024).

Whereas

with reference to the scope of service related to the above mentioned tender, we intend to subcontract the following Services to the following companies [*please list the subcontractors and describe, in reasonable details, their scope of services*]

hereby undertakes the following:

- to remain vis a vis fully liable and responsible toward ITA Doha for any of the subcontracted services;

- to remain joint responsibility with any subcontractor toward ITA Doha for any services subcontracted to it;
- the subcontractor will fully meet all general requirements, provided for in the ITT and the Tender documents, applicable to the Company and comply with all the relevant terms and requirements in relation to the subcontracted services;
- to replace, with no impact on the services, any subcontractor that, for any reason whatsoever, will be excluded or removed from the Tender.

The Company also declares to be aware of the provisions of article 702 of the Qatar Civil Code with respect to the right of subcontractors and their workers of direct recourse against ITA Doha to claim unpaid sums.

Date: _____ 2023

Signature and Stamp:



ITALIAN TRADE AGENCY

INVITATION TO TENDER ("ITT") FOR THE HOSTESS SERVICE FOR THE ITALIAN PAVILION AT THE INTERNATIONAL HORTICULTURAL EXHIBITION EXPO 2023 DOHA, QATAR (2 OCTOBER 2023 - 28 MARCH2024) – CIG A003AB0F01

The company below

Business name	
based in	
address	
ph.	
e-mail	
Web site	
Commercial Registration n.	
Tax Card n.	
Name and surname of legal representative	
References contact (name-surname-qualification-ph./mob.-email)	

for the purpose of assigning the tender in question, considering the overall tender amount (QAR 270.000,00 + taxes where due) presents the following economic offer

-%

**(minuspercent)
compared to the starting price**

please indicate the percentage reduction in numbers and letters

Date and place

Signature of the legal representative

- ECONOMIC OFFER (to be completed, signed and inserted in ENVELOPE B)