

## JOB ANNOUNCEMENT

**ITA London is currently recruiting for a researcher (temporary- for 2 months)**

### **The Italian Trade Agency in London:**

The Italian Trade Agency (“ITA”) is a governmental entity with diplomatic status which promotes the internationalization of Italian companies, in line with the strategies of the Ministry for Economic Development. ITA provides information, support and advice to Italian and foreign companies.

### **Market Research Analyst – LONDON**

#### **The Role:**

ITA is looking for a researcher to prepare a report in Italian on the UK market of frozen foods within the Food & Wine Department in the London Office. The candidate will also assist in general administrative work of the Food & Wine Department.

#### **Key Responsibilities:**

1. Research the market for frozen foods in order to prepare a market research on the sector.
2. Assistance and excellent knowledge of computer systems.
3. Performing other related ad-hoc duties to support the team as required.

#### **Requirements to GUARANTEE and CLARIFY at the time of application:**

- a) Applicants must be eligible to work in the U.K., the applicant must be a UK tax resident;
- b) The applicant must be able to show any current and valid passport or ID;
- c) A CV is required;
- d) Bilingual Italian/English;
- e) They must have a National Insurance Number;
- f) They must have an active UK Bank Account;
- g) Excellent knowledge of computer systems;
- h) Strong organisational skills;
- i) Excellent knowledge of Office tools (Excel, Word, PowerPoint, etc ...);
- j) Ability to work within a team and independently;
- k) Result-oriented, resourceful, positive approach to problem-solving;
- l) Immediate or short-term availability.

**Candidates who do not have the above-mentioned requirements will not be taken into consideration for the selective tests.**

**Job Location:**

Sackville House, 40 Piccadilly  
London W1J 0DR

**Hours of Work:**

Monday to Friday office hours (currently from 9am to 5pm).

**Instructions for candidature submission:**

Send your CV which guarantees entry to the selective phase ONLY BY EMAIL to: [londra@ice.it](mailto:londra@ice.it) Attn. Antonietta Kelly

**The closing date for applications is Monday 24<sup>th</sup> February 2020.**

**ONLY those candidates who fully meet the above-listed requirements will be contacted for an interview.**

**Salary:**

**The contract will be for 2 months.**

Basic salary up to £ 3,500 gross depending on experience for a full-time position.

ITA does not discriminate on the grounds of age, sex, sexual orientation, marital status, disability, colour, race, religion or country of origin in the application of its employment policies, including but not limited to recruitment, training and promotion.

Providing every requirement of education, skill, technical qualifications and experience are met, the criterion for selection will be ability to perform the job under the specified conditions of service. All personnel will be given equal opportunity, based on performances and competencies.

**IMPORTANT NOTICE**

**This selection may be suspended and/or cancelled at any moment and for any reason by the Italian Trade Agency in London at its full discretion, without generating any moral or legal commitment towards the candidates, including those fully meeting the job requirements.**

Ferdinando Pastore  
ITA London Director