



**POSTPONEMENT OF DUE DATE FOR APPLICATIONS FOR PARTICIPATION
REF. MARKET SURVEY NOTICE 126035 dated 10/11/2021**

With reference to the market survey notice for the “SERVICE OF TEMPORARY EMPLOYMENT AGENCY – EMPLOYEE PAYROLLING SERVICES” (ref. 126035 dated 10/11/2021) published on november 10th, 2021 and addressed to economic operators based in the Philippines, hereby we communicate the postponement of the due date for the presentation of applications for participation.

The following market survey notice will be published again on the website of this office (contracting authority) for a period of 7 days.

Ilaria Piccinni
Deputy Trade Commissioner
Singapore Office

On the behalf of
Filippo Lanciotti
Trade Commissioner
Singapore office



ITALIAN TRADE AGENCY

Singapore, 10/11/2021

MARKET SURVEY NOTICE

Selection of economic operators to be invited to tender for amounts below the European community threshold (214,000.00 euro), to be carried out pursuant to:

articles 7 of Ministerial Decree no. 192 of 21 November 2017

for the "SERVICE OF TEMPORARY EMPLOYMENT AGENCY – EMPLOYEE PAYROLLING SERVICES".

Pursuant to art. 7 and art. 10 of Ministerial Decree no. 192 of 21 November 2017 in conjunction with Guidelines no. 4, issued by the ANAC in implementation of Legislative Decree 18 April 2016, no. 50, containing "Procedures for the awarding of public contracts for amounts below the thresholds of Community relevance, market surveys and training and management of lists of economic operators" (Resolution No. 1097 of 26 October 2016), and as regards Legislative Decree 19 April 2017, no. 56, it is announced that the ITA Singapore intends to initiate a negotiated procedure for the acquisition of the service in question, proceeding with the preliminary identification of economic operators – located in the Philippines - interested in participating in the procedure that are in possession of the general requirements and professional competence, as per article 80 of Legislative Decree 50/2016.

CONTENT OF THE REQUESTED SERVICES

The Italian Trade Agency (ITA) Singapore invites Temporary Employment Agency to submit their expression of interest in participating to a bid for the "SERVICE OF TEMPORARY EMPLOYMENT AGENCY – EMPLOYEE PAYROLLING SERVICES".

The Italian Trade Agency (ITA) will also require from the Payroll Agency the selection service for new personnel and background check.

DURATION OF SERVICES

The services will be regulated by a framework contract whose **duration will be 24 months**. The framework contract is to be started from January 2022, once the contract has been signed.



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Applications for participation received after the above deadline will not be considered.

The application does not lead Italian Trade Agency having any specific obligation regarding the continuation of the procedure.

REQUIREMENTS FOR PARTICIPATION IN THE TENDERING PROCEDURE

In implementation of the principles of transparency, publicity, impartiality pursuant to art. 4 of Legislative Decree 50/2016, amended by Legislative Decree 56/2017, the ITA will proceed to invite to the tender procedure a number not less than five operators, if applicable that have properly applied for participation. If the minimum number of candidates that meet the selection criteria is not reached ITA will proceed pursuant to art. 91, c. 2 of Legislative Decree 50/2016 and subsequent amendments and additions also in the presence of a number of candidates lower than the above-mentioned minimum.

Companies which will be invited to participate in the negotiated procedure to be carried out will be required to meet the requirements to be registered as vendor for ITA Singapore Office.

The bid negotiated procedure for the mentioned services will be awarded with the criteria of the lowest mark-up % / hourly price pursuant to art. 11 of the Ministerial Decree no. 192 of the 21 November 2017.

The detailed procedures for evaluating offers will be indicated in the letter of invitation.

The letter of invitation and the documents necessary for the participation on the tender in question will be sent - to the selected operators - to the email address indicated in the application form A.



ITALIAN TRADE AGENCY

The only subject in charge of the proceeding (Chief Procurement Officer/Responsabile Unico del Procedimento) is **Mr. Filippo Lanciotti – The Italian Trade Agency – Italian Trade Commissioner for Singapore and the Philippines**

Signed by

A handwritten signature in black ink, appearing to read 'Ilaria Piccinni', written in a cursive style.

**Ilaria Piccinni
Deputy Trade Commissioner
Singapore Office**

On the behalf of

**Filippo Lanciotti
Trade Commissioner
Singapore office**

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