



****JOB ANNOUNCEMENT****

The European Bank for Reconstruction and Development (EBRD) is a multilateral development bank committed to foster the transition towards market-oriented economies and promote private sector development in Central, Eastern and South Eastern Europe, the Caucasus, Central Asia, and the Southern and Eastern Mediterranean. The EBRD is one of the largest institutional investors in Ukraine and is playing an active role in supporting the country.

The Role: Board Advisor

We're seeking a suitable candidate for the role of Board Advisor to the office of the Director for Italy to support investment/project assessments, undertake analysis, generate advice related to EBRD policy, including the Bank's Ukraine activities and engage with Italian government officials.

In collaboration with another Adviser, the individual will support the Director in the following capacities, among others:

- Assessing diligence on projects in coordination with government colleagues, Advisers from other board offices, and Bank staff;
- Brief on points or areas of particular concern or interest to the constituency as requested;
- Review, analyse and summarise project and policy documents;
- Provide summary information as required to constituency authorities;
- Attend Board meetings;
- Handle enquiries and correspondence."

The role is open to professionals with at least 3 years of experience.

Requirements to GUARANTEE and CLARIFY at the time of application:

- Applicants must be eligible to work in the U.K. and must be a UK tax resident;
- Applicants must also be able to show any current and valid passport or ID;
- Substitutive declaration with which the candidate declares to be in possession of which citizenships and to be tax resident in the United Kingdom;
- They must provide a CRB (Criminal Records Bureau) certificate processed by the Disclosure and Barring Service (DBS);
- If he/she is Italian citizen or have any other citizenship they must provide corresponding certifications relating to the absence of any criminal sentences as well as pending charges (issued by the Judicial Register and of the Pending Loads);
- Applicant must have a National Insurance Number;
- Applicant must have an active UK Bank Account;
- A CV is required;
- Proficient in English and Italian (spoken and written);

Qualifications:

- Proven experience working in finance and international organizations and or development organizations.
- An academic background (preferably at the graduate level) in Policy, International Relations, Economics, International Political Economy and/or Finance.

Knowledge:

- Sound understanding of international economics, finance, and development. Knowledge of capital markets, fixed income and equity is also advantageous. Understanding of transition and impact assessment is also sought.
- Knowledge of the EBRD and its activities, its governance and its stakeholders.

Competencies:

- Ability to develop and manage strategic relationships with private and public sector officials in cross-cultural environments.
- Strong organizational, time management and problem solving skills.
- Ability to negotiate and to communicate effectively orally and in writing.
- Ability to identify emerging issues, develop, and recommend options and strategic advice for decision makers.

Conditions:

- This is a hybrid position based in London (Canary Wharf). Individuals are expected on average to be in the office 2-3 days per week, with flexibility.
- The position may involve travel to Italy as well as participation in the EBRD's Annual General Meeting and visits to various EBRD Recipient Countries.
- The dates of the Adviser contract are initially for a two year period and have the potential for extension.

More in-depth information on the role and activities involved in this position will be provided during the interview phase of the selected candidates.

ATTENTION: Upon passing the interview and, during the preparation of the documentation for the recruitment, **you must provide** (asap) a CRB (Criminal Records Bureau) certificate processed by the Disclosure and Barring Service (**DBS**); If he/she is Italian citizen or have any other citizenship they must provide corresponding certificates relating to the absence of any criminal records as well as pending charges (issued by the Judicial Register and of the Pending Loads);

Instructions for candidature submission:

- Please submit a short cover letter and resume to Claudia Mordini, mordinic@ebrd.com, and recruitmentlondon@ice.it by February 26th, 2024, with the title of the email as "EBRD Italy Adviser 2024 Application".

Please note that recruitment and selection will be handled by a committee which includes the Director's Office. The process will consist of a review of all CVs, after which short-listed candidates will be asked for an on-line or in presence interview.

ONLY those candidates who fully meet the above-listed requirements will be contacted for an interview:

- verification of skills in terms of international economics, finance, and development; capital markets, fixed income and equity; transition and impact assessment;
- Knowledge of the EBRD and its activities, its governance and its stakeholders;



- test of oral translation without the use of a dictionary of a short text from English into Italian and vice versa;
- practical test aimed at ascertaining knowledge of the main IT tools;

Salary:

Basic salary to **£69.000 Pound gross.**

*75% of the public transport will be refunded.

Only candidates selected for the tests will be contacted (online or in person).