

JOB OPPORTUNITY

1 - Description:

The Italian Trade Agency in Taipei is looking for an Assistant Trade Analyst with undetermined time contract. An Assistant Trade Analyst in our office is in charge on providing assistance and information services to Italian companies interested in operating in Taiwan, of preparing sectoral market studies and economic analysis, manage the organization and on-site logistics of promotional initiatives and of economic missions of Taiwanese companies to Italy.

2 – Education, Languages, Skills

Education: University degree is required.

Languages: Excellent knowledge in Chinese language, both spoken and written, good knowledge in Italian and English language, both spoken and written.

IT skills: Good knowledge of main computer tools and applications.

3 - Salary

The gross monthly salary for the job is NTD 35.000

4 – Examination

An examination will be required for the selection, consisting of 5 parts:

- 1- Written composition (at least 15 lines) in Italian language about Italian-Taiwanese relationship
- 2- Written translation from Chinese to Italian of a short text provided by the Italian Trade Agency
- 3- Written translation from Chinese to English of a short text provided by the Italian Trade Agency
- 4- IT skills practical test
- 5- Job interview, mainly in Italian language

Each part will be evaluated by a special examination body. Evaluation range for each part: 1 (min) to 10 (max)

Previous professional experience in similar fields relevant to the duties concerned will be considered as an advantage

The examination will take place on Tuesday 30th of July 2019 at the Italian Trade Agency Office

5 - Application procedure

Applications should be sent exclusively by email to the Office of the Italian Trade Agency in Taipei at the following address taipei@ice.it, with a cover letter and specifying in the object STAFF SEARCH ITA TAIPEI OFFICE.

Together with the application, applicants have to send following documents:

- CV in Italian or English

- University degree certificate
- Self-declaration on own citizenship and self-declaration to be physically resident in Taiwan
- Working visa in Taiwan (for foreign citizen)
- Self-declaration on the absence of criminal conviction and pending charges with the law
- Copy of a personal identity document

The deadline for applications is July 26th 2019

